1. Meeting called to order at 3:05 p.m.

2. Minutes of the April 2015 meeting were approved.

3. New Business:
   a. Final Examination Policy (new policy proposal)
      i. Patrick Tucker explained that the Provost has requested this policy and the Deans concur. Hopefully this addresses all situations.
      ii. Discussion of alternative measures. Fred Latour stated that the current policy is in the Faculty Handbook, but the current policy doesn’t say when it was approved.
      iii. A fifth paragraph was suggested: “Exceptions to this must be pre-approved by the department chair and disclosed to the students on the course syllabus.” In addition, minor changes were suggested in the existing draft.
    iv. Motion to amend the current draft. Seconded. Vote on amendment passed.
    v. Fred Latour stated that this will eventually go to the Senate for approval. This has not been shared with Graduate Studies. This impacts graduate students. If we approve this measure, we need to send to Graduate Studies.
   vi. Discussion whether to notify department chairs; but it was determined that sending this draft to the Faculty Senate equates to notice to chairs.
   vii. Motion to vote on the draft policy as amended. Passed.

b. Participation in Commencement Ceremony Policy (clarification in language, no substantive change)
   i. Patrick Tucker explained that the purpose of this amendment is to explain that determination is made based upon the spring semester enrollments that a student is within nine credits of completing the degree and may take part in spring commencement proceedings. The assumption is made that the student will successfully complete all currently enrolled classes. This draft is not changing the current ‘nine-credit’ rule; it is simply clarifying that rule. The Registrar’s office reviews senior transcripts in February, March, and April. This draft makes clearer how the office makes the determination.
ii. Discussion that this policy will complicate issues in the School of Education because of student teaching, which receives ten (10) credits.

iii. There was some discussion that the committee shouldn't enumerate exceptions. Proposal to strike the word ‘normally’ from the fifth paragraph.

iv. Patrick Tucker expressed concern about setting an upward limit on the number of credits that would be allowed.

v. Fred Latour moved to remove the word “normally” from the fifth paragraph.
   Minor changes to the text.

vi. Motion to affirm the amendment. Passed.

vii. No further discussions.

viii. Fred Latour moved to approve the policy as amended. Seconded. Policy approved.

4. Motion to adjourn at 3:50pm. Passed.