Academic Standards Committee
Meeting 4 (2015 – 2016)
March 15, 2016

Voting Members in Attendance:
Mary Pat Bigley, Monique Durant (secretary), Cristina Higham, Fred Latour (chair), Sadie Marjani, Jason Melnyk, Ned Moore, Jim Mulrooney, John O’Connor, Rick Roth, Julie Schnobrich-Davis

Non-Voting Members in Attendance:
Donne DeCarlo (for Larry Hall), Patrick Tucker

1. Meeting called to order at 3:12 p.m.
2. Minutes of the February 16, 2016 were approved.
3. One item on the agenda, from the associate and assistant deans: The Proposed Policy on the Declaration of Major. Rick discussed the rationale, incorporated by reference here.
   a. The associate and assistant deans feel that there should be some ultimate academic destination; therefore they feel that it is important that students declare a major and by the time they complete 45 credits, should declare a major so that they have a focused plan of study.
   b. This rationale is explained in the attached paragraph. The only changes were the wording of the last two paragraphs. The last sentence of the first paragraph and the entire second paragraph are the changes from the last time this committee discussed this policy.
   c. Rick moves that we approve this policy. Motion seconded.
   d. A lengthy discussion followed. There was a question of whether the Committee on Academic Advising should look at this. Discussion and decision that it was not necessary, but that it should be brought to that committee as a courtesy. Also, this doesn’t need to go to the Graduate Policy Committee.
   e. Motion approved unanimously.
4. Final Exam policy
   a. Question asked whether Jim Mulrooney had discussed the Final Exam Policy with Mike Davis. Fred said that the version we brought last time had been discussed already by the Graduate Studies Committee. Has been reviewed by the deans of the various
schools. The point is whether the deans or the department chairs will need to approve changes to the final exam week (timing of the exam).

b. Fred asked Jim to talk to Mike Davis and find some language that would be acceptable to both of them, and we could put this on the agenda for our next meeting. Then it needs to go back to the Graduate Studies Committee.

5. Next meeting we elect officers for the new academic year. Chair, Vice Chair, and Secretary.
   a. Dan, the vice chair, is not here today. Could see if he would be interested in being the chair next year. Everyone who is a voting member by the faculty is eligible to run.
   b. Election next time.
   c. Next meeting – discuss change to the bylaws to change the election to September.

6. Next time – Proposal to change the GPA entrance requirement. There will also be a proposal for a change to the physical education department – a GPA change due to accrediting agency standards. (CAATE)

7. Anticipate more items on the agenda for April 19 meeting.

8. Motion to adjourn at 3:50.