Academic Standards Meeting
March 30th 2018 Meeting

Present:
- Micheal Bartone
- Mary, Pat Bigley
- Wangari Gichiru
- Daniel Bryld
- Cairn Ely
- Julie Schnobrich-Davis
- Paul Hapeman
- Fan He
- Steve Kirstukas
- Sadie Marjani
- Carmela Pesca
- Rick Roth

The meeting was called to order at 3:05 pm

Minute 1: Approval of the Minutes from October 17, 2017
- Julie asked for a motion to approve the minutes
- Mary Pat moved the motion to approve the minutes and Michael seconded

Minute 2: Committee Reports: Online Learning Committee

- Paul said that the wording in the course evaluations got straightened out and that senate had approved the course evaluations for the fall. Some people are already using it as a pilot. People can request an attachment.

Julie made the following Announcements
- NEASC requirements got approved of Central advanced work to 300 level or above of 12 credits in the major
- Commencement changes for Graduation with honors and the decreasing of the 62 credits to 60 credits for the honors got approved

Minute 3: Unfinished Business:

- Julie said that Patrick was now here to answer any questions about commencement policy
• **Question on when to apply for graduation**
  o On when students apply for graduation in winter or Summer, and eligibility for summer students if they have met the requirement, Patrick said it was about the timing. He said that right now they had already notified summer candidates for graduation which is a little ahead because registration does not end till the end of the month. He said that it was not different for students who are going to graduate in the spring if they certified that they had all the requirements met. He added that in many cases when grades come in, somethings might change which means that they can never say for sure because all this happens before grades are submitted, and in some cases even before registration begins, which explains some of the timing.

• **Questions about commencement process and timeline**
  o Patrick said the commencement participation process is different from the application for graduation which needs to be submitted the year before. He said that according to the commencement guidelines, they then send out notices for students to participate.
  o He also said the regalia costs 50 dollars to rent
  o He said that even in the best-case scenario, there are students have all the requirements met right now who might withdraw from a class at the last minute and because of those scenarios some flexibility is built into the policy for that

• Julie asked if anyone had further questions for that policy as having it go into effect in the Fall of 2018

• Rick called for motion to approve. Mary Pat Seconded

• Julie said that the last meeting will be in April and will vote for new chair. She also asked members to think about it and email her

• Meeting adjourned adjourned at 3:14 pm.