Academic Standard Meeting

Location: Blue and White Room – Student Center
Date: November 28th

Present:
- Michael Bartone
- Mary Pat Bigley
- Rebecca Boncodd
- Efy Cairn
- Eugena Givens
- Paul Hapeman
- Steve Kirstukas
- Sadie Marjani
- Rick Roth
- Julie Schnobrich-Davis
- Wangari Gichiru
- Patrick Tucker
- Carmela Pesca

The meeting was called to order at 3:06 pm

Minute 1: Approval of the Minutes from October 17, 2017 and Unfinished Business

The following adjustments were made to the minutes.
- Steve was not present in the previous meeting.
- Eugena Givens was present at the last meeting.

Julie made the motion was made to approve the minutes, Mary Pat seconded the motion.

Julie said there wasn’t any unfinished business but brought up the following from the last meeting:
- Proposal about the residency where 12 credits or one quarter of a person’s credits for a major had to be done at CCSU. That passed and is now at the senate.
- The 12 credits have to be at the upper level, that is, 300 or 400 level of someone’s major has to be done here. Julie received the following feedback from 3 curriculum subcommittees.
  - Might adversely affect some departments. Suggestion was given to ask some departments to allow students to take 500 level or graduate classes for their undergrads. Which means, if we want to stick with upper level elective, then we should include 300 and above, or 300, 400, and 500 level. To be submitted to full curriculum committee tomorrow for further feedback. This will be brought up at our Feb meeting.
- Julie said she received an email asking question on whether there was any policy about double counting courses between majors. She was bringing this question to this committee to see if anyone knew whether there was any policy about double counting between majors.
Patrick responded and said that there was nothing in the catalogue that was global. He added that some majors and minors in some programs in the curriculum process had said something about specific combinations that allowed double sharing or double placing. He further stated that there was also a long-standing history of some approvals in certain programs, or students, or certain combinations that this has happened in the absence of anything else.

Julie said that the Dean had asked if this was a policy that we should have. She doubted that it was the job of the academic standards committee to develop policy. She asked members to think about it.

Webpage was updated by MaryPat.

Steve asked question was asked in regards to the President’s announcement in regards to changes in the commencement in addition to having a Winter ceremony next year. As a member of the commencement committee, he said there were certain policies in terms of eligibility and honors that this committee would need to re-evaluate. Steve was happy to work with anyone who wanted to draft something to bring to the Feb meeting. Rick, Rebecca, and Julie offered to help out.

Minute 2: Committee Reports: Online Learning Committee – Paul Hapeman

Paul said they were still using course evals for the evaluation of online courses. On the question from the previous meeting about what ‘On-the-ground’ courses do, after some discussion, the online committee came to the conclusion that, that was not under the charge of the online learning and there was not a real organization at the University level to make that happen. He mentioned that Chemistry was piloting another evaluation system that was embedded in blackboard called “Enterprise”.

On being asked if Chemistry was going to provide results for their pilot, Paul said that even though Chemistry is doing it for their own benefit they would report how it goes but the committee does not really know what the direction is going to be for the future. Which means at this point if one wanted to have an online evaluation system they would have to organize that at the departmental level.

Minute 3: New Business: Proposal to clarify Minor requirements

There was one proposal to clarify minor requirements where the highlighted section was the only place where some wording was being changed to change some wording from first person to third person. There is also a clarification as to what counts in terms of a person with an Associates from one of our community colleges being eligible for the waiver. We want to clarify where it says, “Associates degree in a major different from their current major and not in General or liberal studies.” Since it does not say what’s in the major, then if it’s going to be a waiver, then it should have 18 credits of appropriate course work that is not double counted with the major that they are doing. Thus, it is clarifying that there is going to be “substantive course work that is not being used here on campus.”

Sadie asked, “when you say appropriately related, do you mean the courses to each other?”

Answer: It’s not Biology, Sociology, English and Basket weaving and call it a minor

Discussion on what constitutes ‘appropriately related’ continued for a while.
Carmela asked whether it mattered how many 100 and 200 levels in the associates degree because, 100 level courses are not considered in a minor. 

\textit{Answer:} it does not if they have already received the associates degree because it is the community colleges decision as to what constitutes the level.

- Julie asked on the possibility of doing a double minor whether some clarification would be put in place that one would propose to do a second minor if they came in with one minor. 

\textit{Answer:} the recommendation is for them to graduate and get on with their lives but there were cases where two associate degrees are brought in. If they wanted to do another minor on campus that would be at their discretion.

- Rick moved the motion “\textit{to approve the proposed clarification for the minor.}” Rebecca seconded.

- The original proposal and changes made (highlighted in red) are shown in the two paragraphs below

**Minors**

A minor, a secondary field of study, is required for certain majors. Students who complete an Associate's Degree at a Connecticut Community College may be eligible to have the minor requirement waived if the Associate's Degree is in a field outside of your current major and not in general studies. If you meet these conditions you may apply to the Dean of their schools for a waiver of the minor requirement.

No minor is required for students completing a double major. Although minor requirements and exceptions to that requirement are specifically noted in the individual program listing, students should consult with their advisors regarding the requirement of a minor.

**Proposed Clarification**

A minor, a secondary field of study, is required for certain majors. Students who complete an Associate's Degree at a Connecticut Community College may be eligible to have the minor requirement waived if the Associate's Degree is in a major different than their current major, is not in general or liberal studies, and contains at least 18 credits of appropriately related coursework that is not being applied toward the CCSU major. Students who meet these conditions may apply to the Dean of their school for a waiver of the minor requirement.

No minor is required for students completing a double major. Although minor requirements and exceptions to that requirement are specifically noted in the individual program listing, students should consult with their advisors regarding the requirement of a minor.

\textit{There being no other matters to discuss, the meeting was adjourned at 3:30 p.m.}