UPBC Meeting  
9/15/10  
Start Time: 2:06PM  
Location: Blue and White  


1.) Review and approve minutes of last meeting  
(Larry, Thom) Starting date and time in the beginning  

2.) Reviews of items 9/1/10  
   a.) SPI Grant reports: Sarah will sent to Chad tomorrow; Abigal has not responded yet to Chad’s email  
   b.) UPBC response to Proposed Revisions to CCSU Objectives: Submitted to Candace and President Miller by Chad; Asked Larry about clarification of the change in the objectives. Larry stated he would go back to the faculty senate minutes to see if the objectives where changed in senate. Otis clarified that the senate mins. added obj. 4.6  
   c.) Communication with Senate to request use Major Policy & Project Form: Richard Bachoo communicated with Chad that the website is not ready to go up and it should be up in about a month  

3.) Program review proposal- (Lemma): Version 5 or 6: additional info added, systematic and periodic review of the programs.: announced that the NEASC will be reviewed on fall 2013: Insert Attachment or Summarization  
   By the time that NEASC comes and assesses the program there has been a full 2 semester process  
   Chad asked Lemma to clarify choice of programs: Deans at a Provost council meeting picked the departments to review  
   Reviewer questions section (New section): 1-5 Provost council and external reviewer; 6 External reviewer; Chad asked clarification on def. of “significant” in question 3. Lemma stated that once it is defined it will be entered in spot of that word.  
   Kathy asked if a guide is supplied to the department so that they are not going in blind sided. (Insert new Document from Lemma/Chad; Version 6, Question: 4 and sentence above)  
   How will dept. will be notified? (Kris): Annual reports because there not externally reviewed  
   Kathy will propose the first page  

Motion academic program review process with a list of Provost’s council review resolution to send through to the senate (Kathy, Thom)  
Vote: ya: Unanimous  
Lemma will present to the senate
4.) Subcommittee reports
   a.) Proposed changes to UPBC Charter (Valk): Kathy, Mamed, Valk met this past week to change/edit the charter. Adding The committee will: Maintain a representative on University facilities planning committee; Adding the following will be appointed annually by the president, upon: Full time and part-time; Adding the seats that are empty in the committee need to be filled with the sabbatical and lose of Hosch. Motion to amend document (Thom, Grasso)

5.) Budget update - Larry Wilder (Cancelled/Postponed)
   a.) Set open forum date
   b.) General budget update

6.) Division updates:
   a.) Academic Affairs: Lovitt: all 5 centers that submitted for approval; got approved for 5 years
   b.) Student Affairs - Dr. Tordenti left early
   c.) Institutional Advancement: No report
   d.) OIRA: No report

7.) Adjournment: 3:12PM