

Introduction to CentralPipeline

Every faculty and staff member at CCSU has (or can obtain) a BlueNet ID used to access CentralPipeline. CentralPipeline is a web portal that provides single sign-on access to all of your web-based University resources, such as campus announcements, WebCentral, WebCT, Outlook Web Access and more.

Your BlueNet ID is the username and password you use to access the campus computer network. You may also hear it referred to as your NT account, computer account, CentralPipeline account or network account.

Web Browsers Supported by CentralPipeline

Operating System	Internet Explorer	Netscape	Mozilla	FireFox	Safari
Windows	6.0 w/latest security patch*	7.1	1.6	Not Supported (Version 1.0.4 will allow access if you click the Continue button on the Browser Error screen)	Not Supported
	5.5 SP2				
Mac OS 9	5.1.7*	7.02	Not Supported		Not Supported
Mac OS X	Not Supported	7.1	1.6*	Not Supported (Version 1.0.4 will allow access if you click the Continue button on the Browser Error screen)	1.1

*recommended browser version

Requesting a BlueNet ID

If you do not have a BlueNet ID, you can request one from the Information Technology Services department:

1. Access the Information Technology Services homepage at <http://www.ccsu.edu/its>
2. Click on the Get an Account link - the Account Request form will open in Adobe Acrobat reader
3. Print and complete the form, then fax or mail it to the Information Technology Services department. Once your account has been created, either you or your department secretary will be notified.

Resetting Your Password

If you forget your BlueNet ID password, you have the ability to reset your password from any computer connected to the Internet. To reset your password:

1. Open your web browser and navigate to the CentralPipeline page at <http://pipeline.ccsu.edu>
2. Under Activating New Accounts/Password Resets, click on the <https://accounts.ccsu.edu/> link
3. Complete the following information on the Account Management form:
 - a. Enter your 8-digit ID number
 - b. Enter the last 4 digits of your Social Security Number
 - c. Enter your Date of Birth (including the 4-digit year)
 - d. Click on the Submit button
4. From the Account Options page, click on Password Reset
5. From the Password Reset page, review the information about creating a password, then scroll to the bottom of the page and enter your new password in both the Enter New Password field and the Re-enter New Password for Verification field
6. Click on the Submit button. Your password has been reset.
7. Once you have reset your password, you may go to the CentralPipeline login page at <http://pipeline.ccsu.edu> to log in to your account.

To access or create your BlueNet ID, you need to provide the following information:
Note: Please be assured that this information is stored on a secure server.

CCSU ID:	<input type="text"/>	Enter your 8-digit CCSU ID (This is the ID on your CCSU Blue Chip Card)
Social Security Number Check:	<input type="text"/>	Enter the last 4 digits of your SSN
Date of Birth:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Enter your date of birth including the four digit year

Account Options

Your BlueNet ID is:	riverat
Our records show that the above BlueNet ID is active. If you do not know the password for your BlueNet ID, go to:	Password Reset

Enter new password:	<input type="password"/>
Re-enter new password for verification:	<input type="password"/>

IMPORTANT:

Your BlueNet ID password expires every 60 days. You will be reminded via CentralPipeline and when you log into a PC on campus 14 days prior to the expiration. Failure to change your password prior to the 60 day deadline will cause a

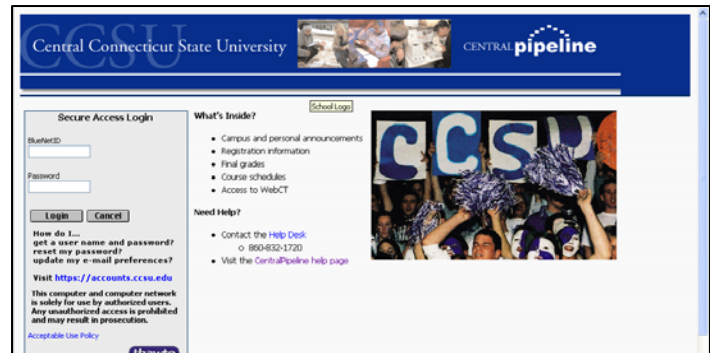
Username/Password Mismatch error when you attempt to log into **CentralPipeline**. If that happens, you will need to reset your password prior to using your **BlueNet ID**.

Accessing CentralPipeline

CentralPipeline is accessible from both on-campus and off-campus - anywhere you can gain access to the Internet.

To log in to CentralPipeline:

1. Open your web browser and navigate to the CentralPipeline page at <http://pipeline.ccsu.edu>
2. At the CentralPipeline log in page, enter your campus computer network username and password, then click on Login.



Navigating CentralPipeline

When you log in to CentralPipeline, you will have three tabs by default:

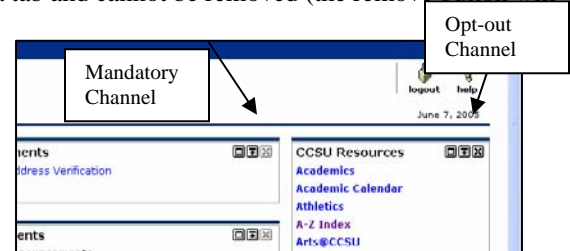
- Welcome – contains announcements, web services and more
- Faculty – contains access to WebCentral for final grading and course information, WebCT and more (Teaching and Administrative Faculty only)
- Administrative Resources - contains links to Web Services such as Banner Production and Brio OnDemand and more (All Faculty and Staff)
- My Stuff – contains information on personalizing CentralPipeline and more

The tabs are divided into channels that contain links to CCSU internet resources or services. There are three types of channels:

1. Mandatory – these channels are placed in a certain location on a tab and cannot be removed (the remove button will be grayed out)
2. Opt-out – these channels are placed on a tab and can be removed by clicking on the X in the upper-right corner of the channel
3. Opt-in – these channels are not placed on a tab, but can be added to any tab by accessing the Content/Layout screen

Instructions for personalizing CentralPipeline by adding and removing tabs and channels can be found at

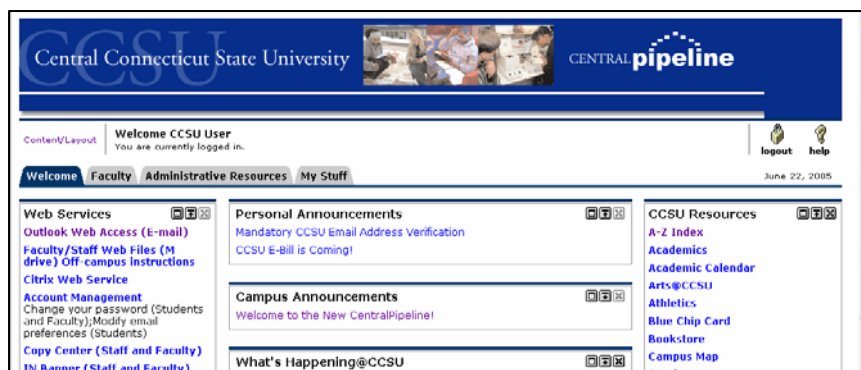
<http://www.ccsu.edu/its/pipeline/CustomizingCentralPipeline.pdf>



The Welcome Tab

The Welcome Tab is the main tab in CentralPipeline. It contains these channels by default:

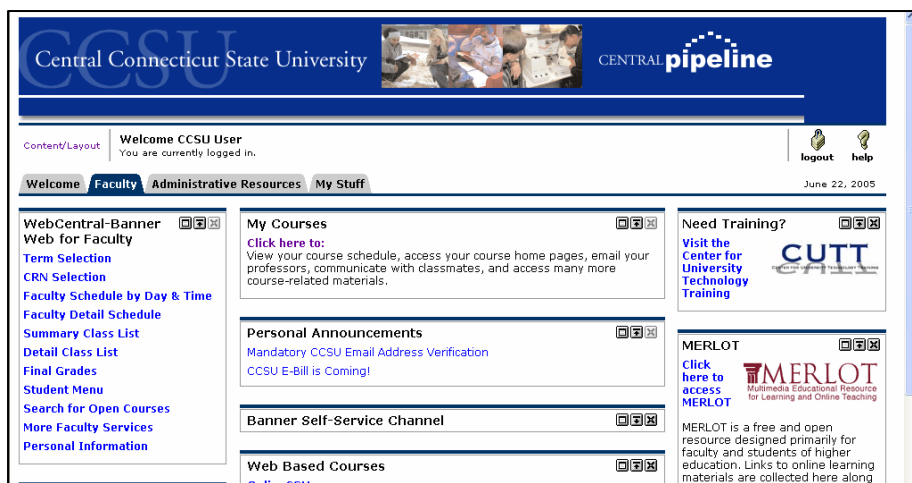
- **Personal Announcements** – important announcements that are targeted to you
- **Campus Announcements** – important announcements that are targeted to the entire university community
- **What's Happening@CCSU** – list of events happening on campus
- **Web Services** - provides links to services such as Outlook Web Access, Web Files (M:\ drive), TPS (Time Processing System for student employees) and more
- **Need Help** – information about the ITS Help Desk, such as hours and contact information
- **CCSU Resources** – links to resources such as the Library, Bookstore and more
- **Policies** - links to University policies such as e-Communication, Computer Use, Academic Integrity and more



The Faculty Tab

The Faculty Tab is a tab dedicated to faculty services and resources. It contains these channels by default:

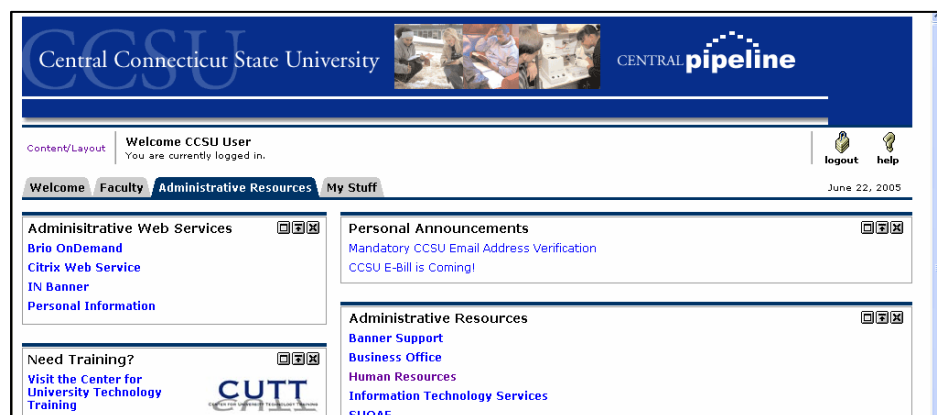
- **WebCentral-Banner Web** – quick links to faculty schedules, final grading, class lists, student information and more. In addition you can check the accuracy of your personal information.
- **My Courses** – access to your WebCT course homepages. WebCT is a course management system used by many faculty to post courses resources, assignments and more
- **Personal Announcements** – important announcements that are targeted to you
- **Faculty Resources** – links to resources such as the AAUP and Faculty Senate
- **Center for University Technology Training (CUTT)** – information and a link campus technology training information
- **Banner Self-Service Channel** – the entire WebCentral-Banner Web system
- **MERLOT** – information and a link to the Multimedia Educational Resource for Learning and Online Teaching (MERLOT)
- **Web Based Courses** – a link to OnlineCSU



The Administrative Resources Tab

The Administrative Resources Tab is a tab dedicated to administrative services and resources. It contains these channels by default:

- **Administrative Web Services** – quick links to IN Banner (Banner Production), Brio OnDemand, and Citrix Web Services.
- **Center for University Technology Training (CUTT)** – information and a link campus technology training information
- **Personal Announcements** – important announcements that are targeted to you
- **Administrative Resources** – links to resources such as the Banner Support web site, Information Technology Services, Human Resources and the Business Office



The My Stuff Tab

The My Stuff Tab is a tab that you can fully customize with channels that you want to see. It does contain some channels that may be of interest to you, but all are opt-out, meaning they can be removed so that you can customize the tab. This tab contains the following channels by default:

- **Personalize this Tab!** – information on customizing tabs and channels, including a link to the Customizing CentralPipeline guide
- **Channel Guide** – a detailed listing of all the channels available in CentralPipeline
- **Arts-Culture** – links to campus arts and culture web sites such as the Theatre & Music departments, Art Gallery, Cinema Central and more
- **Campus Media** – links to campus media web sites such as WFCS 107.7, The Recorder and more
- **Clubs** – links to information about clubs and organizations on campus
- **Local Life** – links to Connecticut event and government web pages
- **Sports** – link to the Blue Devils sports homepage

Central Connecticut State University

WELCOME CCSU USER
You are currently logged in.

logout help

June 22, 2005

Welcome Faculty Administrative Resources **My Stuff**

Arts - Culture

- CCSU Theatre
- CCSU Music
- Chen Art Gallery
- Cinema Central
- Lectures & Conferences

Campus Media

- Student Media Board
- WFCS 107.7
Student operated radio station featuring a broad variety of music listening pleasure.
- The Recorder
The student-run weekly campus newspaper.

Personalize This Tab!

[Click here to learn how to personalize this tab](#)

The My Stuff tab is yours to personalize! Add the channels you want to see, remove the ones you don't. Click on the link above for printable instructions on how to add channels (and tabs) to CentralPipeline. Refer to the Channel Guide channel for a complete list of channels available.

Channel Guide

Channel Name	About this Channel	Category	Who can subscribe
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Logging out of CentralPipeline

For security reasons it is very important to log out of CentralPipeline at the end of your session. To log out, click on the Logout button in the upper right corner of the screen. This button is visible regardless of which CentralPipeline page is active. After 3 hours of inactivity you will be automatically logged out. The automatic logout assures that if you walk away from your computer and/or forget to log out, the system will automatically log you out to protect your information.