



Banner Keyboard Equivalents for Toolbar and Menu Items

Key	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10
	Help		Duplicate Field/Item	Duplicate Record		Insert Record	Enter Query	Execute Query	List	Save
Shift	Display Error	Count Query Hits	Select	Clear Record	Clear Block	Remove Record	Rollback	Print		
Ctrl	Show Keys									



Key	q	Page up	Page Dn	Esc	Tab	p	l	Left Mouse Double Click
				Cancel	Next Field			On date field – calendar On amount field – calculator
Shift					Previous Field			Dynamic Help
Ctrl	Exit or Cancel Query	Previous Block	Next Block		Next Field	Record Scroll Up	Record Scroll Dn	