Name: __________________________________________  CCSU ID Number: ________________

Address: ______________________________________  Semester: _______________________

                         Street and Number  Today’s Date: ___________________

                         City                     State                     Zip   

Change of Status Form

Type of Change (check one)

[ ] Full Time

  Undergraduate Full Time: 12 credits minimum
  Graduate Full Time: 9 credits minimum

[ ] Part Time

  Undergraduate Part Time: 11 credits maximum
  Graduate Part Time: 8 credits maximum
  Note: FT students changing to PT status at the beginning of a term and who had intended to obtain the University-billed Sickness Insurance will instead need to contact and pay directly to Aetna Student Health at 877-375-4244, or go online to http://www.aetnastudenthealth.com for Sickness Insurance available to PT students.

If changing status to Part Time requires dropping a course, please indicate course here:

<table>
<thead>
<tr>
<th>CRN:</th>
<th>Course Number:</th>
</tr>
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<tbody>
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<td></td>
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Please note that changing your status may affect the following:

✓ If you have Financial Aid, your aid may be affected.
✓ Satisfactory Academic Progress for federal, state or institutional financial aid. Please refer to the Catalog.
✓ If you live in a University Residence Hall, contact Residence Life, Barrows Hall 120 (860-832-1660).
✓ If you receive Veterans Benefits, your benefits may be affected.
✓ Student Athletes must remain Full Time in order to maintain eligibility.
✓ Full Time International Students changing to Part Time status should discuss the change with the Immigration Specialist of the Center For International Education.

_________________________________  __________________________
Student’s Signature                           Date

_________________________________  __________________________
Registrar                                  Date

Important Deadlines:
The deadline to change status from Part Time to Full Time is the end of the Add/Drop Period.
The deadline to change status from Full Time to Part Time is the end of the third week of the semester.

Please complete this form and return to Office of the Registrar for approval:
Office of the Registrar, Davidson Hall, Room 116, 1615 Stanley Street, New Britain, CT 06050.

Rev 12/15