Dear Prospective Ed.D. Applicant:

We are very pleased that you are interested in the Higher Education Strand of CCSU’s Ed.D. in Educational Leadership! This strand is designed for higher education professionals, and we look forward to receiving your application. As you complete your application, keep in mind the following admissions criteria:

1. Master’s degree from a regionally accredited institution of higher education in a discipline or professional field that is relevant to the Ed.D. Program and a Bachelor’s degree from a regionally accredited institution of higher education.
2. 3.00 cumulative GPA (based on a four point scale where “A” = 4.00) on all graduate coursework.
3. Two letters of reference from leaders in postsecondary education familiar with your work, submitted on the form provided in the admission packet.
4. Resume that illustrates important work-related experiences with an emphasis on your work as a leader at a postsecondary institution of higher education.
5. Acceptable scores on the General Test (including the Writing Assessment) of the Graduate Record Exam (GRE). You must have taken this exam within six years of the application deadline.
6. An acceptable personal statement covering six important topics:
   - Career goals;
   - Area of individualized specialization you would like to pursue in the program;
   - Reasons for pursuing a doctorate;
   - Commitment to residency requirement; one three day weekend in the first spring semester, one full week each of the first, second and third summer semesters.
   - Commitment to enrolling in two cohort courses during the fall and spring semesters offered every Saturday morning
   - Commitment to summer enrollment two evenings per week during the first 8-week summer semester during the first and second summers semesters of the program.

7. Personal interview on campus by invitation of the admissions committee.

Applications are due by October 15, 2015. Admissions standards for the Ed.D. program are rigorous as we will admit an initial cohort of no more than 15 students, and the cohort begins in spring of 2016. Thus, not everyone who meets our requirements will be accepted.

The admission process calls for submission of materials to two locations: The Graduate recruitment and Admissions Office, and the Ed.D. Program Office. Graduate Recruitment and Admissions (102 Barnard Hall) should receive the CCSU Graduate Application Form and a fee of $50, and official transcripts from the undergraduate institution where the bachelor’s degree was earned, and all official transcripts from each institution where graduate courses were taken including a final transcript from the institution where the master’s degree was earned.

In addition to sending your application and transcripts to Graduate Admissions, you must send the following directly to the Ed.D Program in 320 Barnard Hall:

1. Two letters of recommendation from higher education leaders on the enclosed recommendation form.
2. Your essay attached to the form in this packet.
3. Your resume.
4. Your GRE scores. When requesting that scores be sent, use GRE reporting code 3143 to assure that the Ed.D. office receives your scores.

Questions?
Go to our FAQs OR email
Dr. Linda Clark at lclark@ccsu.edu.

Cordially,

*Linda E. Clark, Ph.D.*

Higher Education Strand Coordinator
Ed.D. Higher Education Strand
Recommendation Form

To be completed by applicant:

Last Name ____________________   First Name___________________
Email Address__________________ Phone_______________________

Statement of confidentiality: Federal law gives students the option of waiving their right to see specific letters of recommendation. If the applicant has waived this right by signing the waiver below, this letter will be confidential. If the applicant has not signed the waiver, it will be assumed that this letter may be seen by the applicant.

Waiver: In accordance with the Family Education Rights and Privacy Act of 1974, I waive my right to review this letter

Signature____________________________________________________
Date__________________________

To be completed by the person recommending the candidate:

Name_________________________  Position ___________________
Email______________________________
Phone______________________________

How long have you known the applicant?
____________________________________________________

In what capacity?________________________________________

Please rate the applicant’s ability to do graduate work at the doctoral level and his or her leadership potential in comparisons to others you have observed or known.

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People Skills

Motivation for Doctoral Studies

Signature ______________________________________   Date _____________________

Please comment on the applicant’s strengths and weaknesses on the back of this form or on a separate sheet. Enclose your recommendation in a sealed envelope or email directly by you (the recommender) to the program assistant, Rouzan Kheranian, at KheranianR@mail.ccsu.edu.

THANK YOU FOR YOUR ASSISTANCE
Ed.D. Personal Statement

Your essay should be typed, attached to this form, and submitted with other application materials directly to the Ed.D. Program in Barnard 320.

This essay is a very important part of your application because it tells us something about your professional goals and development, and also shows your ability to select, organize, and present written material at the level expected of an advanced graduate student and educational leader.

Your personal statement should address the following:

- Career goals;
- Area of individualized specialization you would like to pursue in the program;
- Reasons for pursuing a doctorate;
- Commitment to residency requirement; one three day weekend in the first spring semester, one full week each of the first, second and third summer semesters.
- Commitment to enrolling in two cohort courses during the fall and spring semesters offered every Saturday morning
- Commitment to summer enrollment two evenings per week during the first 8-week summer semester during the first and second summers semesters of the program.

Please complete the following information and attach your statement to this form.

Name___________________________________________    Date__________

Signature____________________________________________________________________

Mailing Address_______________________________________________________________

E-Mail Address(es)____________________________________________________________

Phone (H)_____________   (W)_______________   (Cell) ________________
Ed.D. Application Checklist

Please use the following checklist to guide your application process and to make sure it is complete.

Complete and send the following information to the Graduate Admissions Office

CCSU Graduate Recruitment and Admissions Office
Barnard 102
1615 Stanley Street
New Britain, CT 06050-9958

___1. Completed University On-Line Application (www.ccsu.edu/grad)

___2. Official transcripts from the undergraduate institution where the bachelor’s degree was earned, and all official transcripts from each institution where graduate courses were taken including a final transcript from the institution where the master’s degree was earned.

Complete and send the following materials to the Ed.D. Program

Dr. Linda E. Clark, Higher Education Strand Coordinator
Barnard 320
Department of Educational Leadership
Central Connecticut State University
1615 Stanley Street
New Britain, CT 06050

___1. Two letters of recommendation (using the form from this packet) from educational leaders in higher education in sealed envelopes or email directly by the recommender to the program assistant, Rouzan Kheranian, at KheranianR@mail.ccsu.edu.

___2. Typed personal statement attached to personal statement form.

___3. Your resume.

___4. GRE General Examination scores from a test administration no more than six years before the application deadline, and which includes the Writing Assessment. When requesting that GRE scores be sent, use GRE reporting code 3143, and also request that scores be sent to you. GRE information is found at www.ets.org.