School of Education and Professional Studies
Governance Council
2011-2012

- September 15, 2011
- November 17, 2011
- March 15, 2012
- April 26, 2012
Minutes

**Note: Due to emergencies for myself and Karen, Tony Rigazio-Digilio ran most of the meeting, and I was there only at the end.

The meeting began with the approval of minutes from the previous meeting.

Mitch Sakofs discussed budget issues, including the diminishing part-time budget and the potential impact on reassigned time. Also, Mitch provided a brief update on NCATE-related activities. These included additional SPA approvals, expectations around assessment, and ongoing data collection efforts.

Daniel Mulcahy also provided an update on Creative Activities. The committee has established a database for faculty members in SEPS based on their research and creative activity. A lively discussion ensued, and the committee was asked to report on further progress at the November 17 meeting.
School of Education and Professional Studies
Governance Council
Thursday, November 17, 2011
Sprague Carlton Room, Student Center, 12:15-1:45

Welcome/Opening Remarks (Karen Beyard, President and Ethan Heinen, Secretary)

1. Approval of Minutes from last meeting.
   - Ellen moved, Helen seconded, and the minutes were approved.

2. Dean Sakof's Remarks
   - Mitch began with an overview of cycles for NCATE. Things are on track, and more details will follow. The review remains scheduled for two years from now.
   - The governor and state commissioner of education are scheduled to come to campus on November 28. Although they are interested in CCSU and SEPS generally, they are particularly interested in the undergraduate teacher education program. Currently, plans are underway to organize a small group to meet with our visitors. The purpose of this meeting is talk about challenges facing teacher education both statewide and here at CCSU.
   - A question was raised as to the status of the new state regulations, and there was speculation that progress had stalled. Mitch confirmed these delays.
   - Finally, Mitch discussed further budgetary setbacks. Currently, the call is for a 15% reduction, including cuts in non-contractual reassigned time, part-time budgeting, and other areas across SEPS. Discussion is ongoing with a focus on meeting with department chairs.

3. Student Teaching Orientations (Holly Hollander)
   - Holly discussed recent matters concerning the student teaching orientation. This orientation typically occurred the Friday before the start of the semester to allow for as much field placement time as possible. Though this has worked well in the past, recent changes in the university calendar have forced a schedule change to the first day of the semester.

4. Report from the SEPS Diversity Committee (Ellen Retelle, Chair)
   - The committee has moved forward from its earlier iteration (the Self-Study Task Force) and is now called the SEPS Diversity Committee. The recent report is available on the SEPS-GC website. The SEPS Diversity Committee is open and everyone is welcome.
5. Presentation about the School Funding Equity Forum on December 9, 2011 (Jacob Werblow, Aram Ayalon)

- Jacob, Aram and others have been working with community organizers to put on this wonderful event. Jacob described this forum as a way to educate people on important matters around school funding and to encourage positive change. A lively and intellectual discussion followed, and it was unanimous that this was an important event for SEPS.

6. Standing Committees

a. By-Laws – Committee is presently inactive.

b. Assessment – Kim Kostelis

- Midterm assessments have gone out, and preparations are underway for final evaluations (usually this is after Thanksgiving.)

c. Partnerships – Tony Rigazio-Digilio

- No report

d. Creative Activities – Daniel Mulcahy

- Daniel followed up on the last SEPS-GC meeting where a proposal was made to establish a database to record publications and other scholarly work. The committee discussed the degree to which the site should focus on publications and the extent to which that focus should include other scholarly activities. Daniel described the School’s wonderful commitment to scholarship and the need to publicize this fact. As such, the committee recommended a site that focuses on scholarly publications. The recommendation was moved and seconded. Interested faculty are encouraged to provide a bio and a list of publications that can be posted to the site.

e. Professional Certification Council (curriculum) – Joan Nicoll-Senft

- Joan recognized Mary-Pat for her excellent work.

7. Announcements

- Research Reassigned Time proposals are due to beyard@ccsu.edu by December 5. The RFP and required cover page are posted to Blackboard Vista, and were also sent via email to every SEPS faculty member.

NEXT MEETING: Thursday, February 15.
Other spring meetings are March 15 and April 26.
MEETING MINUTES
PREPARED BY: Ethan Heinen, Secretary, SEPS-GC

1. Approval of Minutes
Minutes were approved

2. Overview: This session was devoted to research presentations as part of an effort to establish a scholarly focus within SEPS-GC. The presentations were as follows:

- Delia Sanders: "A Social Work Problem-Solving Approach to Dementia Care with Black and Latino Families"
- Jacob Werblow: "Carving a Path Towards Educational Equity in Connecticut"
- Cara Mulcahy: "Transformation Unrealized in A Single Shard"

These presentations helped to showcase the many and diverse research interests within SEPS. Brief discussions focused on the need to promote and publicize the wonderful work of SEPS faculty.

NEXT MEETING: April 26 at 12:15, Philbrick-Camp.
School of Education and Professional Studies
Governance Council
Thursday, April 26, 2012
Sprague-Carlton Room, 12:15

Meeting minutes
Prepared by: Kurt Love
President Pro Tem: Jesse Turner

In attendance:
H. Abadiano, J. Bishop, R. Casella, B. Clark, M. Cohen, G. Cueto, E. Demos, J.
Foshay, M. Sakofs, J. Turner, J. Werblow, E. Wilson

1. Approval of minutes
   a. Minutes from March 15 were approved

2. Dean's Remarks:
   a. Reported on initial meetings discussing strategies and needs with the upcoming
      NCATE accreditation process
      • Sept 15, 2013 - SPA reports due
      • Fall 2014 - Full NCATE report due
      • Spring 2015 - NCATE site visit
      • Dr. Abadiano has volunteered to spearhead the NCATE process

3. Presentation by Rod Waterman - Grants and Funded Research Presentation
   a. Provided an overview of the office: Internal grants, external grants, and Human
      Subjects Council
   b. $10-15,000 available annually for the faculty-student grants and proposals occur
      every fall
   c. Faculty grants: Curriculum, University grants
   d. External funding: Teacher Quality Partnership grant
   e. Web based search tools and programs available: PIVOT and SPIN
   f. Will be rolling out outreach sessions for education based funding sources

4. Dean's Diversity Sub-Committee Task Force on Student Evaluation Statements by
   Jan Bishop
   a. Self-study focusing on teacher evaluation reports
   b. Teacher evaluations collected from each department
   c. Distribution of suggestions of student evaluation statements for possible inclusion
      on Departmental evaluations.

5. SEPS Committee Reports
   a. Assessment (Kim Kostelis):
      i. Lunch and Learn programs have been provided,
ii. Emails have gone out and more will be coming for assessments this semester
   a. Creative Activities (Daniel Mulcahy):
      i. SEPS GC Database continued development - 20+ faculty profiles have been
         updated so far
      ii. Edited book including many CCSU faculty members in contract *Transforming
          Schools: Alternative Perspectives on School Reform* and expected to be
          published early 2013
   a. Professional Certification Council (Joan Nicholl-Senft):
      i. Report summary of curriculum activities on campus, transfer policy

6. New Business
   a. Election of new officers for 2012-2014
      i. Cara Mulcahy for president - unanimous
      ii. Kurt Love for secretary - unanimous
   b. Schedule 2012-2013
      i. Meetings proposed to be held in Barnard Hall or in Student Center
      ii. Times for meetings: 12:15 - 1:45pm
      iii. Dates for meetings TBA
   c. President proposed a steering committee for input on SEPS GC meetings
   d. Jason Melnyk voted unanimously as the SEPS GC representative for Academic
      Standards Committee. If a second representative is required, the election will be
      held at the first SEPS-GC meeting in the fall.

7. Announcements
   a. Lavender Graduation: May 3rd, 7:30 (Ellen Retelle)
   b. Survey on partnerships will be sent via email (Tony R.D.)
   c. Recognize Jacob Werblow’s work with organizing people to develop alternatives
      to the education reform (Tony R.D.)

Motion to adjourn at 1:13pm: H. Abadiano, Second: J. Bishop