Appendix D

Pre-Major Application to Social Work Major Portfolio Guidelines
Application to the Major in Social Work (Oct 1, or March 1, or August 1)

The Department of Social Work utilizes the Student Portfolio to assess student preparedness to be admitted into the social work major. Students learn how to prepare their portfolio in the pre-major courses. In the application to the major submission students are required to submit essential academic and service learning materials, syllabi for social work courses, graded assignments, transcripts, current degree evaluation, completed 70-Hour field work practice self-evaluations and the final field work evaluation completed by the agency field instructors.

Pre-Major Application to Social Work Major Portfolio Guidelines

Student portfolio must be submitted in a large three-ring binder(s). The student portfolio is expected to demonstrate professional development in competency skill development in the explicit (syllabi and graded assignments) and implicit curriculum (professionalism in class and field work), and articulate your readiness and motivation to pursue professional social work development. The materials required to support your application to the social work major include the following items.

- Student Name on the outside cover and spine of binder
- Table of Contents
- Cover page
- Application to the Social Work Major / Students are required to complete a Social Work Major Application form Please see Appendix E
- Social Work Major Pledge Please see Appendix F
- Personal Narrative (see list of questions) – two copies Please see Appendix G
- Academic Transcripts - including transcripts from other colleges and universities previously attended, (unofficial copies of CCSU transcripts are acceptable)
- Evidence of participation in campus/community, volunteer events or activities
- Social Work Course Syllabi
- Social Work Course Graded Assignments
- 70-Hour Volunteer Generalist Practice Experience Evaluations Please see Appendix C
  (please include evaluations from other colleges/universities if applicable)
- Documentation of workshops, training, and/or conferences attended
- Current Resume
- References (2)

Pre-Major Transfer Students also need the following:
- Transfer Students should include related course syllabi, assignments and evaluations from other institutions and/or copies of your portfolio material.
- Transfer Students: Please must have the Transfer Student Field Experience and Service Learning Form. Please see Appendix H
- Transfer Students: Please have the Transfer Student Reference Form completed by your previous colleges’ program director/coordinator. Please see Appendix I