**MINUTES**

University Safety and Health Committee

September 21, 2018

Student Center

Attendees: Sarah Atkinson, Cliff Anderson, Mary Cavanaugh, Laurie Colburn, Jerry Erwin, Jonathan Famiglietti, Rene Karas, Karen Misbach, April Palombizio,

Absent: Sharon Braverman, Ray Primini (DAS) ,Bill Reiser

**CALL TO ORDER**

Rene Karas called the meeting to order at 10:02 a.m. Minutes from the April 2018 meeting were reviewed and approved.

**OLD BUSINESS**

**Engineering Labs/Student Lab Projects:** SEST Dean’s Office has hired workers to oversee labs, and check students in/out. Training being conducted for Mechanical Eng and Civil Eng students in addition to some specialized training as needed for some projects.

**NEW BUSINESS**

K. Misbach provided an update on EHS activities including:

* HEP B vaccine program (custodians, police, etc), titers have been drawn, discussion on how results should be transmitted (HR to follow-up with healthcare provider)
* Meeting with Dr. Toro regarding safety issues on campus and for the committee to take a more active role on campus

New committee members: Sarah Atkinson (Clerical), Scott Bartley (AAUP), Jerry Erwin (Public Safety). Discussion on representation in other areas (Manufacturing/Robotics, Electrical Engineering). AAUP is reaching out to N. Glagovich to represent the sciences.

Discussion on by-laws and amendments. K. Misbach was elected Chair of the Committee, R. Karas was elected Secretary.

Discussion on the importance of open communication/meeting in different places on campus/sharing of documents with safety committee for comment and publicizing.

J. Erwin offered incident report sharing at a future meeting so committee can visualize what happened at the scene, etc.

Discussion on perhaps an anonymous tip line.

**ADJOURNMENT**

The meeting adjourned at 10:39 a.m.

Respectfully submitted,

Rene Karas