

University Planning and Budget Committee  
Meeting of Feb 6, 2013  
The Clocktower Room, Student Center

In attendance: Kris Larsen, Haoyu Wang, Charlene Casamento, Thom Delventhal, Otis Mamed, Yvonne Kirby, Carl Lovitt, Celeste Roche, Laura Tordenti, Kevin Oliva, Carlos Liard-Muriente, Matthew Bielawa, Guy Crundwell, Kathy Martin-Troy, Carl Lovitt

Meeting called to order at 2:04:

1. Minutes reviewed  
Motion to approve (Kathy), 2<sup>nd</sup> (Guy)  
Minutes approved

2. Announcements:

Kris explained the revised schedule and the presentation of budgets on February 19, 2013

Charlene: We haven't been given the final figures at this point for the Governors budget and the projected tuition increases. One of the major changes in the Governor's proposed budget is the transfer of the CSU fringe benefits to the block grant.

CCSU has submitted several tuition scenarios to the system office. CCSU's initial submittal was a 4.5% tuition increase. There was a second scenario that we were asked to submit which included a tuition increase of 6%. It is important to note that there are several variables which impact the tuition revenue proposal, and that while each of the CSU's can have different housing, food and fees the tuition rate is uniform across the system. I suspect that there will continue to be discussion and potential for change until BOR votes and approves a tuition package.

Carlos: So CCSU was cut 5%. Is the cut permanent or does the budget become whole again?

Charlene: Until the FY 2014 budget is ultimately passed in June, we will not know for sure whether or not the cut is permanent or not.

Guy: Can you explain expenses and revenues and why some areas have been declining?

Charlene: There is no single answer to why a particular revenue amount has one up or down. For example, the student health insurance fees that students are required to sign up for if they do not have health insurance, rolls to "All Other Student Fees" along with several other items. The amount of revenue collected is a function of the number of students who purchase the health insurance plus the change in the rate. There has been in the last year a significant improvement to the level of service provided by the insurance, and along with that the cost of the insurance plan also went up.

Celeste: We (Student Government Association) are very grateful for all the help with our community initiative. These initiatives were very successful and have resulted in many energized students that have stated their commitment to working over the summer for no credit or pay.

Chad: Have you formed a focus group?

Celeste: Yes. It is small but effective. We refined the questions for our student survey. Everyone agrees: parking is phenomenal!

3. Old business:

Kris: "Reduce the ratio of credit ours taught : part-time to full-time."

Guy: It's gone down instead of meeting the goal of 75%

Kathy: Right

Yvonne: The rough numbers are available but I don't have them here.

Kris: Well, we still haven't reached it, so no change.

Guy: What are our attempts to make it go up?

Kris: 6.3 and 6.4?

Kathy: This has to go to Chris Galligan

Kris: We've reached the dollar goal but not number of donors. And we haven't reached the endowment goal.

Guy: I want to get clarification from Chris, but I think it should be separated; each is important.

Kris: All right, recommend A and B.

7.1: Increase square footage of academic space:

Guy: Does this include new buildings? If we meet the goal should we bump it up as we've been doing with other objectives?

Carl: New buildings will also include student support.

Kris: 7.2

Kathy: We need updated numbers from Richard (Bachoo).

Kris: 7.4

Kathy: That goes back to Richard too.

Guy: Is that new stop light busway related?

Kris: Yes.

Guy: So that's underway.

Kathy: All of these need to go to Richard.

Kris: 7.6?

Kathy: I don't even understand it.

4: New business:

Kris: The last couple weeks there's been a lot of "he said, she said," re: funding for summer positions. Anyone know the truth?

Carl: To my knowledge there has always only been one part-time budget. That's distributed to schools; winter and summer, both come out of one.

Kathy: Wait, does that mean winter and summer pay for part-time faculty in fall and spring?

Carl: There's no correlation. It doesn't come back. That's the problem. It should be allocations for Fall and Spring, and a separate budget for Summer.

Guy: What's stopping us from charting it and keeping the expenses matching?

Carl: That's a CFO question. Charlene and I haven't had time to discuss it yet.

Charlene: We currently capture the revenue figures for the summer and winter session, as these revenues roll to the Extension Fee category. What we currently do not do is isolate the expenditures associated with these courses. It would be a manual process to estimate these costs historically as our system is not configured to do it. But we could find out how much we earned in the summer of '12, as well as look at the expenses and make a comparison.

Carl: But the expenses are not clear. There is a cost of doing business—of these buildings staying open...

Guy: But these buildings must stay open for research anyway.

Charlene: Currently we do not compute a profit and loss for every class or program that is offered. While it is possible, with significant resources to attempt to compute the break even for each course or program, we would need to identify or redeploy resources for such an effort.

Kathy: But that's already been determined, 'cause the minimum enrollment is six. Six students' tuition will always be a profit against the salary of a full-time professor.

Charlene: The break even cost analysis should at least include fringe, as these are real costs associated with these courses.

Lisa: We have actually done our own study in IE. We determined that we came out \$25,000 ahead. You might then say, "What about my time, my UA, is that still profitable?" It's difficult to prove, but I say, "Yes."

Guy: But within that \$25,000 you had a few that barely broke even and others that did incredibly well. Wouldn't it be useful to see that information?

Charlene: It's very complicated, but we have a process that allows us to move forward. It would be a little snarling to suddenly turn this upside-down.

Guy: I'm not talking about passing judgment, just gathering data.

Discussion about the general objective to increase summer offerings; enrollments in each class; CCSU vs. Community college; cancellation of class due to low enrollment and how that impacts overall CCSU marketing/public opinion; ways to attract student population; summer institutes, etc.

Yvonne: So did I hear that we want to reword 6.2?

Kathy: No. Carl clarified that we're only ever talking about Fall & Spring.

Kris: Celeste, do you want to tell us about the students' meeting?

Celeste: Well, I'm not really supposed to but progress is being made.

Guy: A procedural question about the President's ad hoc committees: Are they coming here or reporting to the senate first? Also the senate will be crushed in April.

Kris: It will depend on the ad hoc committee--

Kathy: Do we even know how many there are?

Kris: --things are moving.

Guy: But my concern is that the process is going to bog down.

5: Updates

Kris: Laura, Student Affairs?

Laura: We are very busy. We're proceeding with the integration of Health and Counseling. We are not replacing the leader of counseling. We're hoping to convert the position to a psych APR.

Carlos: Will this move result in savings?

Laura: I'm not sure, but it's likely to be insignificant. It's more about finding a more efficient combination and employment of resources to provide better services.

OIRA (Yvonne): We've begun scheduling academic reviews. Accounting is first up.

There was a 2.2% drop in enrollment. 1.5% in undergrad, 7.9% in grad. Part-time is down too.

Please encourage students to complete the NESSE survey, which is coming next week. We were at 22% completion [letting the survey, we should get to 28%].

Academic Affairs (Carl): There are some dovetails with study groups that have been highly publicized by a recent article in the Hartford Courant. Our intention was to emphasize the conversation that is happening and show momentum. The long-term is speculative but we are "putting our toes in the water" by offering classes at Capitol Community College and ITBD, in Teacher Education, Social Services, maybe math and statistics, targeting students who think they might transfer and help facilitate that transfer.

Kathy: Nursing was on that initiative.

Carl: Not any more.

For New Britain, we're trying to determine what courses would have the greatest appeal to a single-class clientele. Dean Pease is considering this as well.

Adjournment: 2:48