

University Planning and Budget Committee
Meeting of September 5, 2012
The Blue and White Room, Student Center

In attendance: Kris Larsen, Haoyu Wang, Charlene Casamento, Thom Delventhal, Otis Mamed, Yvonne Kirby, Carl Lovitt, Laura Tordenti, Carlos Liard-Muriente, Susan Pease, Kathy Martin-Troy, Kevin Oliva, Guy Crundwell, Matthew Bielawa

Meeting called to order at 2:02:

1. Acting as interim Chair, Kris Larsen convenes the meeting and introduces the new members Matthew, Carlos and Kevin(new this term, but has served on the UPBC previously). Each member introduces themselves in turn to the new members.

2. Election of officers:

Kris: Our previous chair finished his term, our current vice-chair is on Sabbatical, so we need a nomination for chair.

Kathy: I nominate Kris.

Guy: Second.

Committee votes unanimously in favor.

Kris: I nominate Thom for secretary:

Guy: Second.

Thom: Do I have to accept the nomination?

Kris: Please.

Committee votes unanimously in favor.

Guy: I nominate Kevin for vice-chair.

Thom: second.

Committee votes unanimously in favor.

3. Minutes:

Kathy moves approval of May 2 minutes with corrections, Guy seconds.

Minutes approved.

4. Motion(Kris): The UPBC meeting time should be changed to align with the new block scheduling.

Guy: Second.

Discussion. Consensus is reached for the 1st and 3rd Wednesdays of each month at 1:40.

5. New business:

Kris: What should the UPBC projects be for this year?

Carl: The President's wish-list to be exceptional and thrive.

Guy: That hits 2 of 3 of our objectives.

Charlene: I can email the relevant pages from the President's speech.

Kris: We need to start thinking about dates for the committee to hear budget proposals in the spring.

Charlene: I can circulate the dates from last year. I have no reason to believe that they'll change. That being said, this will be the first year the new BOR will be involved.

Kris: Any sense of how to proceed with the wish List Carl?

Carl: Ideally, we'd come up with a plan for each. Obviously, some might be beyond reach.

Kris: We'll make a list of short-term and long-term goals.

Carl: Energy efficiency...

Kris: That out to keep us busy for a while.

Carl: 5 years.

Guy: What if we add to the budget proposals that division heads talk about what they received and how they used it and how it impacts requests this year. Closing the loop.

Kris: We've got many of the division heads here. Can this be done this semester?

General agreement.

Kris: And we should revisit the Strategic Plan—connect it to the President's wish list.

Lisa Bigelow had a concern about the metric connected to Objective 5.3 on The Strategic Plan.

Laura: Usually at this time of year there are 2142 students committed to the dorms (2136 is full occupancy). As of yesterday there were 16 vacancies and 30 no-shows.

Carl : Our total enrollment is down .8%. Full-time is down 1.8%

Eastern's enrollment is up.

Western's is also down.

Southern's is down by the most of all campuses.

Partly the yield is down because we started with fewer applicants.

Carlos: We should find out what enrollment is like at the community colleges.

Kathy: We'll know in 3 weeks.

Charlene: We should look at the number of no-shows in previous years, to put it in context.

Motion to adjourn (Guy, Kathy second).

Meeting adjourned at 2:44

