

**Academic Assessment Committee (AAC)**

**Meeting Minutes**

**3:05 PM, Monday, November 8, 2021**

**Online (Teams)**

**Present:** Caleb Bragg (Psychological Sciences), Alicia Bray (Biology), Jerold Duquette (Political Science), Amanda Fields (English), Neil Glagovich (Chemistry and Biochemistry), Martie Kaczmarek (Office of Institutional Research and Assessment), Martha Kruey (Library), Damon Mitchell (Criminology and Criminal Justice), Mohammad Mahjoob (Engineering), Carolyne Soper (CLASS Representative), Ravinda Thamma (SEST Representative)

**Regrets:** Marion Anton (Math, Sabbatical Fall 2021), Carol Ciotto (SEPS Representative), Yvonne Kirby (OIRA), Christopher Lee (Management and Organization), Kaustav Misra (SOB Representative), Rahul Singhal (Physics and Engineering Physics), Catherine Thomas (Nursing)

**Meeting Called to Order at 3:05 PM**

**I. Committee Business**

- Minutes of November 8, 2021 meeting accepted and approved.
- The Sociology BA full report was scored.
- A discussion ensued about the quality of the reports that have been submitted. Several ideas were put forth, but it seems that the committee agrees that meeting with departments submitting full reports to discuss each aspect of the report.
- A motion (Neil Glagovich) was made to create a subcommittee to consider changes to the assessment committee rubric (Ravindra, Damon, Neil, and Amanda).
- A subcommittee to attend meetings with Departments submitting full reports was convened. The subcommittee will be constituted as follows: Carolyne Soper (CLASS), Neil Glagovich (SEST), Martha Kruey (All), and Carol Ciotto (SEPS).

**The meeting was closed at 4:13 p.m.**

Dutifully recorded and respectfully submitted,

Neil Glagovich (secretary)