

## MINUTES

Committee on Academic Advising  
September 10, 2013

Meeting called to order by Paul Petterson, outgoing Chair, at 12:20 PM. Members present: Petterson, Cohen, Kirby, Hall, Oliva, Horan, Moore, Hermes, Gigliotti, Pudlinski, Santoro. Absent: Baratta (class conflict), Czyrnik (sabattical), Bigley (conference), Mulrooney (SET meeting).

Dr. Stephen Cohen unanimously elected to be the new Chair of the Committee.

The bulk of the meeting involved followup discussion on past initiatives.

1. There needs to be followup with the SGA on having a second discussion on student concerns with advising, this one proposed to consist of a faculty panel.
2. Further documentation of best advising practices was mentioned as an initiative, as well as “publicizing good advising” (including public service announcements).
3. The question was raised about continuing our focus on transfer student advising.
4. On advising practice, there is need for: accurate information; well informed faculty (more workshops will be held); followup on advice given vs. actual student registration choices (is there a gap?); and resources (including the potential of an Advising Excellence Award).
5. Since we will need to be filing a 10 year NEASC report in a few years, we should be asking now: “Where do we want to be 3 years from now in the quality and nature of our advising?”. All members are encouraged to draft and share ideas on this question.
6. The creation of departmental Advising Liaisons and Advising Committees was suggested as a possible strategy.
7. Yvonne Kirby discussed the reoffering of the Advising Survey, and invited comments on the questions to be asked.

The Committee adjourned at 1:25 PM.

Submitted by Paul Petterson, outgoing Chair, Academic Advising Committee