

University Planning and Budget Committee Meeting of February 1st, 2022

1:45 pm – 3:00 pm, Microsoft Teams Online

Minutes

A. Bray, J. Whittemore, C. Liard-Muriente, E. Pana, S. Petras, R. Simmons, L. Bucher, K. Kostelis, Y. Kirby, J. Snyder, J. Hegenauer, D. Harris, A. Kullgren, F. Pearson, K. Poirier, S. Hazan

Meeting called to order at 1:46

1. Announcements

a. General

b. IPC

- i. Budget balanced with COVID money, allowing holdback money to be returned
- ii. Without COVID money moving forward and SEBAC potential costs, we could be looking at a \$30 million deficit
- iii. Focused on early intervention for student retention, aid those students who are “underperforming their potential”
 - No funding has been specifically set aside for this initiative
 - Hoping that the director of new student programs and First Year Experience office can contribute, as well as student success center, TRIO, Care Scholars, etc.
 - Effort must be holistic
 - HEERF Funding
 - Final payments will be sent out following 3rd week freeze, \$5.3 million this round for a total of \$18.9 million sent out to 14,000 students
 - Dollar amount is most likely not significant enough to impact retention
 - Funding could not be used as a marketing tool
- iv. Exploring marketing for incoming students

c. FPC

- i. New conference room created in Davidson Hall available for booking through CRO
- ii. Barnard furniture on order (shipping delays)
- iii. Carol Hall drop-in center, exploring 10-minute parking
- iv. Potential Library expansion on the horizon
- v. Applied Innovation Hub – classrooms, lecture halls, lounges will be available shortly to the public
- vi. Parking Garage is on track for March following supply delays
- vii. New Parking committee being established

2. Brief Reports / Division updates

a. CBCO

- i. Budget requests have been submitted and posted to the website (2/1)
- ii. Budget Office is focused on FY 23 with unknowns remaining (retention, SEBAC)
 - BOR is looking to request additional funding from the state legislature
 - Tuition and enrollment can not be raised enough to replace HEERF funding
 - Housing retention is at a positive rate

- b. Provost
 - i. Academic Affairs continues to plan for staffing changes/retirements
 - ii. Faculty positions might be filled with emergency appointments as Spring openings can be difficult to produce an appropriate candidate pool
 - iii. Currently 76 signed retirements, including 38 scheduled to retire in the coming months
 - iv. What is the status of hiring adjunct professors for specialized subjects? – Academic Affairs focused on full-time faculty teaching full course loads
 - v. Drop In Center
 - Not a regular daycare facility, first come, first serve
 - Guardian must be on campus while child is here
 - Ages 3-12
 - Ideally open 7:45 AM to 7:45 PM
 - Hoping to open ASAP, no later than Spring break (supply chain issues with furniture)
 - Will provide student employment and coursework opportunities
 - C-Campus grant is aiding funding for the center
 - There is hope for collaboration between the Early Learning Center and Drop-In Center
- c. OIRA
 - i. 2/4, 2/10 (freeze) enrollment reports will be coming
 - ii. [NECHE](#) 5-Year report is due Summer 2023 and OIRA is beginning work on it
- 3. Old Business
 - a. What feedback do you have regarding the modified program review process? (see attachments from 11-19-21 email titled, “[UPBC] Feedback Requested – FW: Draft Concept Paper...”
 - i. Feedback on pause until we know BOR intentions
 - ii. BOR is looking to digitize the process
- 4. New Business
 - a. Concept Paper Bachelor of Science in Business
 - i. Hanover report suggests a need for a general business program
 - ii. School of Business would only need to create two new courses
 - iii. New programs are reviewed by BOR after 3 semesters to ensure the program is meeting its proclaimed standards
 - iv. Questions/Discussion Points
 - How accurate is the determination that the program will not require additional faculty? – Based on current enrollment trends, the anticipation is that our existing faculty will suffice
 - What is the university’s role in deciding to discontinue the program if it does not meet its goals? Does a formal mechanism exist? – Not at this time
 - v. Unanimously voted by the committee to move forward
 - b. Concept Paper Bachelor of Science in Business Analytics
 - i. This program would offer an interdisciplinary approach
 - ii. Questions/Discussion Points
 - What about faculty from other departments to teach appropriate courses? For example, the proposed ECON courses, the ECON department does not have a faculty member available to teach them
 - Can we have new programs without new faculty? Can the administration make the commitment to the necessary resources for the program to succeed?

- Appropriate faculty appear to be in place and the potential for professional development of current faculty has also been suggested
 - With enrollment trending downward, we need to explore new avenues for matriculation
 - iii. Concerns moving forwards
 - UCONN – State institutions competing amongst themselves
 - Marketing
 - Available student population
 - iv. Voted by the committee to move forward with one abstention
 - c. Budget requests
 - i. Everything has been posted to the website
 - ii. The chair/vice chair will establish vetting policies
 - iii.
 - d. UPBC bylaws minor update proposal (tabled)
5. Action Items – Review budget proposals
6. Adjournment – 3:10pm

Next Meeting February 15, 2022 via MS Teams