

**University Planning and Budget Committee Meeting of November 16th, 2021**  
**1:45 pm – 3:00 pm, Microsoft Teams Online**  
**Minutes**

S Petras, A Kullgren, J Melnyk, C Liard-Muriente, J Whittemore, R. Simmons, M Fallon, L Butcher, J Hegenauer, A Bray, S Hazan, J Snyder, F Pearson, L Walter, K Poirier, Y Kirby

Meeting called to order at 1:45

1. Announcements

a. General - NA

b. IPC

- i. Sp'22 Enrollment numbers report should come Friday 11/19
- ii. Ex-Comm is exploring Spring options, use of funds to help students with financial holds
- iii. Draft concept paper template for program creation is being finalized
- iv. Follow-up to President Cheng's visit
  1. UPBC will consider:
    - a. Hanover Consulting reviewed our undergraduate programs
    - b. Reports don't call for elimination of any programs, expressed concerns over some programs
    - c. J. Melnyk emailed Dr. Cheng regarding the BOR program review
  2. BOR has been exploring external program reviews through NILOA and LUMINA who utilized focus groups and surveys
  3. Per M Fallon...
    - a. Emphasis on equity
    - b. Use of feedback
    - c. Employability of our graduates
- v. What is the contribution from the university to make the athletics program reach a net gain/loss of \$0?
- vi. General university fees allocations are not predetermined. They go where they are needed

c. FPC – next meeting is 11/17

2. Brief Reports / Division updates (if needed)

a. CBCO

- i. '22 Budget is pending
  1. Final enrollment numbers
  2. Savings from delayed hiring
  3. COVID expenses/reimbursements
- ii. Retirements
  1. 52 signed letters (anticipating 60+)
  2. Money is already set aside for necessary payouts, which is potentially an area for savings
- iii. '23 Budget
  1. Aggressive Enrollment numbers will be needed to balance the budget

2. Decisions still coming regarding tuition/fees

<b>Division</b>	<b>Number</b>	<b>Department</b>	<b>Position</b>
SEPS	1	Nursing	Assistant Professor TT
SEPS	2	Nursing	Assistant Professor
SEPS	3	Counseling	Assistant Professor TT
SEPS	4	Special Ed	Assistant Proressor TT
CLASS	1	Theatre	Assistant Professor TT
CLASS	2	Anthropology	Assistant Professor TT
CLASS	3	Art	Assistant Professor TT
CLASS	4	Communication	Assistant Professor TT
CLASS	5	World Languages	Assistant Professor TT
CLASS	6	English	Assistant Professor TT
CLASS	7	World Languages	Assistant Professor
SEST	1	Chemistry	Assistant Professor TT
SEST		Chemistry	Assistant Professor
SEST	2	Biology	Assistant Professor
SEST		Biology	Assistant Professor TT
SEST	3	Computer Science	Assistant Professor TT
SEST	4	Biology	Assistant Professor

v. TT= Tenure Track v Emergency Appointment

- b. Provost - No report
- c. OIRA - No report

3. New Business

- a. Two new Senate Resolutions were discussed regarding financial data and the distribution of student fees for Athletics.
- b. Suggestion – can we bring attention to new faculty/staff hires? Could boost morale to see positions getting filled and alert faculty to potential shared interest/collaborative opportunities

4. Moving Forward

- a. Ask Academic Affairs for more information regarding faculty lines moving forward
- b. Program review process through the BOR is still an unknown and how can we impact that?
- c. What is the current process for program elimination from the BOR/CCSU perspective and how can we prepare for potential review from the BOR?

5. Adjournment at 2:37 pm

Next Meeting December 7, 2021 via MS Teams