



Request for Review of Hearing Body Decision

Please complete this form and attach your written request for review within three (3) Calendar Days of your receipt of the written notice of decision. Your request should be in the form of a **signed** letter addressed and then delivered to:

Dr. Laura Tordenti, Vice President for Student Affairs

Office of the Vice President for Student Affairs

Davidson Hall, Room 103

(If you cannot personally deliver your request to the office, please send your **signed** letter and this form to tordentilau@ccsu.edu.)

Please specify the grounds for your request and provide any pertinent information to support your request.

Per the BOR/CSCU Student Code of Conduct and Statement of Disciplinary Procedures, Part II., B., 6.a., Grounds for Review: *A review of the decision of the Hearing Body can be requested on the grounds that:*

- (i) the procedures set forth in this Code were not followed and, as a result, the decision was substantially affected;*
- (ii) the sanction(s) imposed were not appropriate for the violation of the Code for which the Accused Student was found responsible; and/or*
- (iii) new information, sufficient to alter the decision, or other relevant facts were not brought out in the original hearing because such information and/or facts were not known to the Accused Student at the time of the original hearing.*

The review shall be limited to a review of the record except as required to explain the basis of new information.

Student Name _____

Student ID# _____

Cell phone # _____

Home phone # _____

Home Address _____

Residence Hall name and Room # _____