Connecticut State Colleges & Universities  
Board of Regents for Higher Education  
Position Description

Title:  **Programmer Analyst II**  
Rank:  Administrator II  
Department:  Office of Information Technology  
Supervisor:  Generally reports to Director or designee

Position Summary:

This position assists the design, development, testing, maintenance, and support of one or more software components incorporated in organization’s information systems.

Position Responsibilities:

1. Assists in the design, implement, test, and maintain information systems according to user requirements and specifications.
2. Provides end users with first-level technical support.
3. Assists the installation, configuration, administration, maintenance, and support of underlying hardware or software components of the information system as required.
4. Maintains appropriate documentation on requirements, specifications, testing procedures, and program configurations.
5. Performs other duties and responsibilities related to those described above which do not alter the basic level of responsibility of the position.

Qualification:

1. Bachelor’s degree in Computer Science or related area.
2. Minimum two years of experience with responsibilities involving design, implement, test, and maintain information systems according to user requirements and specifications.
3. Familiarity with one or more operating systems.
4. Familiarity with one or more programming languages.
5. Experience in the installation and support of software development, testing, and production environments.
6. Excellent customer service and communication skills. Ability to work with people of various backgrounds and on all levels of technical knowledge.
7. These qualifications may be waived for individuals with an equivalent combination of education, training and experience.
For BOR

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