Central Connecticut State University
Academic Standards Committee Minutes
December 7, 1999

Present: Benfield, Boynton-Hauerwas, Fox, Jones, Keefe, Sommers, Westcott, Williams.

I. Meeting called to order by Chair Westcott at 3:40 in the Marcus White Living Room.

II. Approval of the Minutes from 11/99 (Sommers/Jones). Passed Unanimously.

III. Announcements

A) Review of items discussed in the 12/6 Faculty Senate meeting.

B) O99 and New Student Admissions will be dealt with beginning at the February meeting. All proposals for review by the committee need to be submitted to Chair Westcott by 1/14/200.

C) Academic dishonesty loophole linked to mid-semester allegations of cheating will be considered by the Faculty Senate.

IV. Policy on Academic Dishonesty and Plagiarism

Committee will forward an example of good versus bad paraphrasing submitted by L. Williams to Faculty Senate President Moran for her review (Benfield/Williams). Passed Unanimously. No other action to be taken on the matter.

V. Other Business

Brief discussion of upcoming submission concerning certificates.

Motion to adjourn (Sommers/Jones), meeting adjourned at 4:15 p.m.
Minutes submitted by Vice-Chair and Secretary du-jour Sommers.
Proposal A

Be It so moved: All incoming students who require remedial courses as a result of placement tests shall have two semesters to complete remedial classes without the results appearing on their transcripts. Should a student not pass remedial classes within two semesters the student will still be required to take remedial classes and the results will become part of the students academic record. A student will not be permitted to take more than a total of sixty credit hours of coursework (transferred and/or at CCSU) without having passed remedial Mathematics or English when required by the placement tests.

Proposal B

Be it so moved that ALL 099 courses count for credit AND factored into the student’s GPA. These courses shall not count toward credits for graduation, or toward fulfilling general education requirements.
OFFICIAL CERTIFICATE PROGRAMS (OCPs)

1. A request to the Curriculum Committee for approval of an OCP is made on a standard form, quite similar to the form used for new courses. This form has space for signatures from other affected departments, each indicating whether the chair of the other department approves or disapproves the request. If several departments are involved in the OCP, then they must agree on which of them is to be the single sponsoring department. The request for approval of the OCP must include the "official certificate form" with blanks for (at a minimum) the student's name, the date awarded, and the signature of the department chair.

2. The Curriculum Committee votes on whether to approve the OCP. If it does so, it assigns an OCP number different from any other (so that the program will henceforth be identified as OCP xxx, analogous to a course identified as MATH xxx).

3. When an OCP has been approved by the Curriculum Committee, the Faculty Senate votes on whether to approve it, analogously to how it treats individual courses.

4. After an OCP has been approved by the Faculty Senate, the department chair may submit to the Registrar at the end of any semester a properly filled out copy of the official certificate form for any student to whom the department by majority vote awarded the certificate. The Registrar shall file said certificate in the student's permanent file.

5. Upon written request by the student and payment of a reasonable fee, the Registrar shall cause a photocopy of the certificate to be made, stamped with an appropriate official seal, and sent to the employer, institution, or other recipient named by the student in the written request.