The Chair called the meeting to order at 3:10 pm.

Present:

**University Deans** – R. Roth (A & S); M.P. Bigley (SEPS)

**Arts and Sciences** – J. Geller (English), F. Latour (Math), J. Meunyk (Physical Education); K. McGrath (History); I. Pevac (Computer Science); R. Schwell (Math); M. Wizevich (Physics & Earth Sci)

**Business** – C. Crespi (Accounting)

**Registrar** – N. Perreault

**Admissions** – L. Hall

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**I. Motion: Approval of September Minutes – F. Latour**

Second: M.P. Bigley

Vote: Passed unanimously

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**II. Grades for Study Abroad Courses**

A. The committee returned to the issue of whether or not grades earned while studying abroad should appear on transcripts. R. Schwell raised the issue of how to translate the grades that use a different system than our letter grade system. N. Perrault also raised the issue that the lack of grades can pose problems for students who take classes abroad for their major or minor. Courses taken as pass/fail are not supposed to count towards the major or minor, and students are expected to maintain a 2.0 for their major or minor.

B. The committee developed 5 possible options to explore:

1) Status Quo – It shows up as “TR” on their transcript.
2) Shows up as “TR” if pass, but “F” if fail
3) Shows up as letter grade – with or without an impact on their G.P.A.
4) Shows up as “P” or “F”
5) New designation for pass/fail study abroad

C. J. Gellar will put this on the agenda for the next meeting. In the meantime, committee members will discuss this issue with colleagues.

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**III. Fresh Start**

A. R. Roth explained that CCSU’s policy for Fresh Start requires students to be away from the university for 3 years, which is out of line with other CSU schools. The proposal reduces this to 2 years. It also clarifies the use of the policy by non-matriculated students, who can not have attempted more than 30 credits.

B. N. Perrault noted that it treats any course with a C- or better like transfer credits, but the original grades do appear on the transcript. These grades, however, are not calculated into their G.P.A.
C. L. Hall noted that Admissions meets with these students to help counsel them on the use of the policy.

D. **Motion: Accept the changes to the Fresh Start Policy – R. Schwell**  
   Second: F. Latour  
   **Vote: Passed unanimously**

**IV. Bylaws**

   A. During the initial review of the bylaws, it was clear that there were several issues that needed to be discussed and language that needed to be corrected or clarified. R. Roth noted that there is no longer an extension college. M.P. Bigley noted that most committee bylaws has the student representative appointed by S.G.A. L. Hall raised the issue of why deans can vote, but other ex officio members, such as Admissions, can not. There was also a discussion of whether or not Continuing Education should still be on the committee given that their responsibilities have changed.

   B. The committee will address needed changes to the bylaws at the next meeting.

The meeting adjourned at 4:20 pm.

Respectfully submitted,

K. McGrath  
Secretary