Academic Standards Committee
Minutes of 25 October 2011 Meeting
Student Center

The Chair called the meeting to order at 3:05 pm.

Present:
University Deans – M. Horan (A & S); S. Braverman (SOB); M.P. Bigley (SEPS)
Arts and Sciences – N. Castañeda (Math), J. Geller (English), F. Latour (Math), K. McGrath (History); I. Pevac (Computer Science); R. Schwell (Math); M. Wizevich (Physics & Earth Sci)
Business – C. Crespi (Accounting); M. McCarthy (Accounting)
Registrar – N. Perreault
Guests – Nancy Beth Wagner (CIE)

I. Motion: Approval of September Minutes – M.P. Bigley
   Second: M. Horan
   Vote: Passed unanimously

II. Appeal of Grade Change Form
   A. F. Latour discussed changes made during the multiple meetings of the subcommittee. The purpose was to make sure that all parties are reviewing the same package.
   B. Major Changes:
      1. Since students have 2 weeks to try to contact their instructor, the language was changed to 3rd week to contact chair.
      2. Use of “Grade Change Packet” to identify documentation to support an appeal
      3. Emphasis added to stress that it is the student’s burden to have complete package and explain why the grade should be changed.
   C. Additional Revision:
      1. M. Wizevich raised the issue of the deadline if the student was not informed that his or her packet was incomplete. “Within one week after receiving the department chair’s notification” was added.
      2. N. Castañeda discussed the language to signify that the Grade Appeals Board is the final arbiter of the status of the packet. It was decided to remove it to cover more general cases.
   D. S. Braverman raised the issue of how this will affect students when a grade change affects their dismissal from programs or the university. The committee decided that this was an important issue to address at a future meeting.

Motion: Accept the Grade Change Form and Policies as Amended – F. Latour
   Second: J. Geller
   Vote: Passed unanimously
III. Center for International Education Transfer Credits

A. Transfer vs. In-Residence Credits

1. On their transcripts, CCSU’s 20 Attorney General approved study abroad partner programs, ISEP, and Global Links courses are treated like transfer credits even though they are considered to be in-residence courses. The CIE is requesting that their grade or a pass/fail designation be reported. Wagner notes that students complain that their hard work is not reflected on their transcript, and there is no incentive to excel in the programs.

2. N. Perrault noted that it is possible to have the grades reported but not calculated in students’ G.P.A.s, like the Fresh Start program.

3. M. P. Bigley noted that grades appear for courses taken as part of the Hartford Consortium.

4. The committee decided to have members go back to departments and deans to discuss the proposal.

B. Transcripts from CIEE Affiliate

1. Currently, when students take study abroad courses through CIEE, CCSU requires them to pay a $350 transcript fee to Spelman College before it can appear here. Many other universities accept the CIEE Academic Record as proof of credit transferability.

Motion: CCSU will accept the CIEE Academic Record for Credit Transferability – McGrath
Second: M. P. Bigley
Vote: Passed unanimously

The meeting adjourned at 4:30 pm.

Respectfully submitted,

K. McGrath
Secretary