The Chair called the meeting to order at 3:20 pm.

Present:
University Deans – M. Horan (A & S)
Arts and Sciences – D. D’Addio (Music); F. Latour (Math)(Vice-Chair); K. McGrath (History); R. Schwell (Math)(Chair)
Engineering and Technology – K. Hammad (Engineering)
Registrar – P. Tucker
Admissions – L. Hall
S.G.A. – C. Manento
Guest – C. Marcelli (Student)

I. Lack of Quorum Discussion
- Robert’s Rule was consulted. It was determined that the meeting could continue but votes would need to be ratified later

I. Approval of October Minutes
- Motion: Approve Minutes – M. Horan
  Second: D. D’Addio
  Vote: Passed unanimously

II. Sub-committee for 4 Credits Courses
- R. Schwell resumed the discussion of Curriculum’s request for the creation of a sub-committee to look into standard requirements and expectations for 4 credits courses
- P. Tucker alerted the committee to Paulette Lemma’s request for Graduate Studies to have input since many of these courses have graduate credit. They also have experience in running such course.
- M. Horan noted the need to consult those already doing it, like someone from sociology. She suggested that it should be a joint sub-committee with Curriculum.
- K. Hammad raised the question about how such courses would affect accreditation for some programs that cannot change total credit requirements.
- F. Latour and P. Tucker raised issues with scheduling and using classrooms for these classes if they have more contact time.
- C. Marcelli asked about student representation on the sub-committee.
- L. Hall raised issues with financial aid and tuition.
- R. Schwell will discuss the creation of a sub-committee with Curriculum that can address these concerns.
III. Posting of Final Exam Grades Policy

- C. Manento presented a proposal from S.G.A. that would require faculty to post final exam grades. Since final exams are often worth so much, it is important information for students.

- P. Tucker discussed the technological challenges with doing this through Banner. It is not possible to have posting of midterm and final exam grades currently.

- F. Latour discussed the need to do it through Banner because of FERPA concerns.

- L. Hall noted that the technology discussion should be separate from the discussion of whether or not students have a right to the grades.

- R. Schwell raised the option of endorsing the posting of electronic grades but not requiring it, like the endorsement of midterm grades.

- F. Latour reminded the committee that midterm grades was on the agenda for the next Senate meeting.

- The committee decided to table the discussion until after the language for the midterm grades policy was voted on.

The meeting adjourned at 4:20 pm.

Respectfully submitted,

K. McGrath
Secretary