Call to order: The second meeting of the Academic Standards Committee of the 2013-2014 academic year was called to order by Dr. Schwell at 3:12 pm.

1. Approval of meeting minutes from the November 19, 2013 meeting. Motion (Bigley/Wizevich) to approve the minutes from the October 2013 meeting with the following change:
   • Move Larry Hall from Guest to Member.
   • Voted all in favor, none opposed. Motion passed.

2. Discussion on setting the minimum credits required for graduation to 120. Sister institutions are set at 120 (Western may be at 122). Fred reported on his research on where the 2 credit addition came from and it was related to the initial 4 credit requirement of physical education credits, which was reduced from 4 to 2.

   A point was raised that general education requirements will be changing or are in flux due to changes related to the Transfer and Articulation Policy committee.

   The discussion led to the suggestion that a proposal will be presented at next meeting with language to the effect of, “the proposal will be to reduce the number of credits to graduate from CCSU from 122 to 120, and it is expected that the two credits will be subtracted from
unrestricted free electives, with no change in the number of required general education credits, and programs/majors that require 130 credits will still require that number."

3. Discussion related to pursuing Faculty Senate policy to require mid-semester grades

The committee favors strongly encouraging mid-semester grades. Encourage an environment where students receive timely feedback (can be feedback in various forms, conferences, posted midterms). It was agreed that language would be written and presented at the next meeting illustrating the encouragement of mid-semester feedback being encouraged and the form that feedback takes could come in various forms.

4. Discussion related to pursuing Faculty Senate review of school and departmental academic standing policies to ensure they function in collaboration with university academic standing policy. Consider creating a framework for school and department policies - common terminology, processes, catalog publication, etc.

It was suggested that the Deans representatives gather this information along with assistance from Patrick in order to compile all policies from each school.

5. Motion to suspend the rules to allow for the movement of an agenda item so that the President’s List proposal could be addressed (Schwell/Bigley). **Motion Passed.**

6. Meg Leake presented the Presidents List proposal:

“Students who achieve a 4.00 GPA, and meet the same eligibility requirements for Dean’s List will be granted President’s List recognition, rather than Dean’s List recognition.”

Motion to revise the wording from “rather than Dean’s List...” to “in addition to...” (Schwell/Melnyk). **Motion passed, 1 abstention.**

Motion that this policy would be effective starting Fall 2014 (Latour/Schwell). **Motion passed.**

Motion to approve Meg Leakes proposal (Latour/Schwell) **Motion passed.**

7. Discussion occurred reviewing the “Incomplete” grade policy.

The overarching concern is that a student who receives an incomplete doesn’t really know they are doing well because it isn’t factored into their GPA. Patrick says many institutions require a contract be completed in order to assign an incomplete rather than simply assigning a grade of incomplete. It was decided that input would be solicited from faculty, department chairs, and Deans.

Motion to adjourn at 4:23pm (Castañeda/Latour). **Motion passed.**
Respectfully submitted,

Jason Melnyk