How to apply for the Diversity Designation

Instructors wishing to have their courses approved for the \{d\} designation must submit an application package to the Faculty Senate Diversity Committee (FSDC) for review. *For those who have not attended a workshop*, the application and syllabus will be reviewed by the FSDC. While the University Curriculum Committee is the ultimate authority as to whether a section can bear \{d\} designation, the University Curriculum Committee, and specifically the General Education Subcommittee, has delegated to the FSDC the authority to make recommendations as to whether a section of a course will receive the \{d\} designation. After having reviewed each application, the FSDC will compile the list of sections requesting \{d\} designation and will bring this list to the appropriate Curriculum Subcommittees. The FSDC will submit the final recommendations to the University Curriculum Committee, and specifically the General Education Subcommittee, which will approve or disapprove the recommendations.

The application package for the \{d\} designation should include following:

- Completed application form (see next page)
- A course syllabus

For a description of the Diversity Designation, along with examples of how concerns for diversity, equity, and social justice can be incorporated into courses across the curriculum, please see the \{d\} designation definitions.

Diversity Assessment Project

Dear Faculty: Please consider becoming part of the Diversity Assessment Project at Central Connecticut State University. It is our hope to be able to show definitively the value of incorporating diversity education into many of our general education and major courses. If you agree to be part of this process, you will be given a document with many different types of assessment questions to review as potential assessment questions for your own class. You can choose any of those questions in addition to developing your own assessment questions. I will then customize your assessment and help you with the data collection. We hope to get a publication based on this project!

The design of this study involves two parts. First, all students in all classes will be given a pre-test and post-test of the assessment you design. How you want to incorporate the grading of these assignments is up to you, but in my experience, when you make the assessment part of the student’s grades, you get a more accurate evaluation of each question. The second part of the study involves a meta-analysis. We include your results and the results of all of the professors involved in this project to see whether or not the diversity education is making a difference in our student's knowledge, understanding, and attitudes about diversity topics.

If you are interested in either participating in the project or learning more about the project, please check the appropriate box in the application form and/or contact Carolyn Fallahi. Thank you for your consideration.
D-designation Application Form

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<th>DATE:</th>
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<tr>
<th>INSTRUCTOR’S NAME</th>
<th>DEPARTMENT</th>
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I. CONTACT INFORMATION

Office Location

Phone

Email

II. COURSE INFORMATION

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Section(s)</th>
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</thead>
<tbody>
<tr>
<td>Course Title</td>
<td>Typical Enrollment</td>
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</tbody>
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Course Description

Are there non-[d]-designated sections of this course?

Will all of your sections of this course be [d]-designated?

How frequently do you teach the course?

Will this course be [d]-designated whenever you teach it? If no, please explain.

III. DIVERSITY EXPERIENCE

What experience do you have in the areas of diversity and social justice?

Have you attended workshops or other events that address issues of diversity and social justice in teaching or course design? If yes, please elaborate.

Have you attended the diversity workshop at CCSU? If yes, please include date attended. (If yes, then your application is complete. If no, then please fill out the remainder of the application.)
IV. INCORPORATING DIVERSITY INTO YOUR COURSE
Courses that receive a [d]-designation should incorporate issues and concerns of diversity, equity and social justice into three aspects of the course, including course content, pedagogy, and classroom climate (see Definitions document for suggestions). This may be done in a variety of different ways. In what follows, please provide a brief explanation of the ways in which you incorporate these concerns into your own course.

a. Course Content

b. Pedagogy

c. Classroom Climate

V. DIVERSITY ASSESSMENT PROJECT
Please indicate below whether you are interested in participating in the Diversity Assessment Project

_____ Yes, I am interested in participating.

If you are teaching more than one [d] course, please indicate which course(s) you would like to assess.

_____ No, I am not interested in participating at this time.

OFFICIAL USE ONLY

Date Received:                          Reviewed by:

Reviewer Recommendation:

Comments: