III. CREATIVE ACTIVITY (4.11.9.2)

4.11.9.2 Creative activity appropriate to one’s field, such as delivering papers at professional conferences, production/performance of artistic works, research, study, and publication.

Creative activity in the Department of Theatre is wide and varied. Candidates must submit convincing evidence that describes the scope and impact of these activities in their appropriate professional field. For Tenure, these activities must be consistent and meaningful; for promotion to Associate Professor, creative activities must be strong and significant to the creative field; and for Full Professor, candidates must have a strong and substantial recent record of significant activity.

Candidate who would like to be considered for Full Professor shall clearly document professional accomplishments both before and after their last promotion.

A. Operative Definitions: Creative Activity

Consistent: Steady, coherent, and uniform research and creative activity that holds firmly together as a cohesive body of inquiry.

Strong: Rigorous research and creative activity having strength or power greater than average or expected for Tenure. Research and creative activity of good quality that is solid and robust.

Substantial: Important, meaningful, and considerable research and creative activity that has value as measured by professionals in the appropriate fields.

Significant: Research and creative activity that is full of meaning and important to the field of notable quality, quantity, and degree of importance determined by solidly built record of accomplishments.
### B. Creative Activity: All Theatre Faculty

<table>
<thead>
<tr>
<th>1. TENURE</th>
<th>2. ASSOCIATE</th>
<th>3. FULL</th>
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<tbody>
<tr>
<td>a) Candidates should be professionally active.</td>
<td>a) Candidates should be professionally active and have demonstrated success in creative activity appropriate to the field</td>
<td>a) Candidates should demonstrate excellence in research/creative activities.</td>
</tr>
<tr>
<td>b) Their activities should result in some of the following: peer-reviewed productions, (performances, acting, directing, designs, technical productions, dramaturgy and/or research, etc.), awards, presentations, publications (print and electronic) and/or other forms of professional recognition that demonstrate regional success with some national recognition.</td>
<td>b) Their activities should result in most of the following: peer-reviewed productions, (performances, acting, directing, designs, technical productions, dramaturgy and or research, etc.), awards, consulting, adjudication, presentations and publications (print and electronic) and/or other forms of professional recognition that demonstrate a minimum of strong regional success with some national recognition.</td>
<td>b) Their activities should result in most of the following: peer-reviewed productions, (performances, designs, technical productions, dramaturgy and or research), awards, presentations and publications (print and electronic) and/or other forms of professional recognition that demonstrate both strong regional and national recognition.</td>
</tr>
</tbody>
</table>
C. Creative Activity: Possible Categories for Inclusion in Portfolio

NOTE: Faculty members must submit materials in order of significance with the most important accomplishments first.

1. Theatre Production Documentation
2. Publications Documentation
3. Presentations Documentation
4. Applied Research Documentation

- **Work on substantial Theatre Productions** Acting, Directing, Lighting, Scenic Sound and Costume Design, Technical Direction and Dramaturgy. These should be in theatres with established reputations and professional standards.

- **Visiting Artist Lectures** (Lectures/Workshops/Critiques, Guest Lectures). Giving a lecture or technical demonstration at another institution is an important activity. This is often done in conjunction with a solo show at an institution. Sometimes the visiting artist will be asked to conduct a critique as well. Candidates should list all activity and must specify the type of activity at the end of the entry.

- **Artist Residencies (Artist-in-Residence).** This category should not be confused with heading "Visiting Artist Lectures." The major distinction is one of duration. This category includes visits to universities where you are scheduled to conduct seminars, workshops, lectures, etc., over a period of several days.

- **Bibliography.** The bibliography is a record of material about you. Articles, reviews, catalogues, radio and television interviews, etc., are placed under this heading. The inclusion of your work in books, magazines, major newspapers and production reviews.

- **Website.** The candidate should list personal web page or website address and note how much of the site was authored by him or her. Include a printed copy (print-screen) of the main web pages.

- **Candidate who would like to be considered for Full Professor** shall clearly document professional accomplishments both before and after their last promotion.
5. Publications Documentation

Candidates must indicate whether the publication was juried or invited at the end of the entry.

- **Books:**
  a. Book(s) completed
  b. Book(s) edited
  c. Book(s) co-edited
  d. Chapters in books
  e. Textbooks

- **Articles:** Scholarly Periodicals (refereed/juried, invited) *Note: If the article has been translated or anthologized one should list that information with the entry under the main citation (not as a separate entry)*

- **Book Reviews**

- **Encyclopedia/Dictionary Entries/Bibliographies/Databases/Web Sites/Instructional Programs**

- **Other** (example: plays, reviews, critiques posters, etc.)

- **Publications in Progress**
  a. “Work in progress” means the author is working on the research and/or writing of an essay or book project but that it has not been submitted for publication review.
  b. “Under review” means the essay or book has been submitted for review but no decision has yet been made by the publisher.
  c. “Forthcoming” means the essay or book has been formally accepted for publication (stipulate where).
  d. “In press” means that the essay or book is in the stage of copyediting or proofs.

- **Candidate who would like to be considered for Full Professor** shall clearly document professional accomplishments both before and after their last promotion.

6. Presentations Documentation

- **Conferences/Presentations/Papers** (Symposia, Colloquia, etc.) Candidate should list only those conferences where you were a participant (panel chair, delivered a paper, served as a discussant, keynote or plenary speaker, professional workshop, significant organizational business, honoree, etc. If you have presented a certain paper on multiple occasions, list the institutions, conferences, etc., under a single entry.)
Applied Research Documentation

Documentation to support this category of creative activity is wide and varied. Candidates must submit convincing evidence that describes the scope and impact of these activities in the appropriate professional field. For Tenure, these activities must be consistent and meaningful; for promotion to Associate, these activities must be strong and significant to its field; and for Full Professor, candidates must have a strong and substantial recent record of significant activity such as dramaturgy/research for a production, significant research in character study, dialects, period styles in design and/or acting, movement/dance, stage combat, etc. All to be documented with written texted, bibliography/notation including type of research (historical, practical, workshops, masters classes, etc.) sources may vary to include text, interview, videos, movies, and pictorial archives, etc.

Candidate who would like to be considered for Full Professor shall clearly document professional accomplishments both before and after their last promotion.
IV. SERVICE (4.11.9.3)

4.11.9.3 Productive Service to the Department and University.

Service to the Department of Theatre and University is essential in delivering our programs. Candidates must submit appropriate documentation that specifies their contribution to the department and university. For Tenure, these activities must be consistent and meaningful; for promotion to Associate Professor, service must be strong and proficient; and for Full Professor, candidates must have a substantial service record of contribution and leadership.

A. Operative Definitions: Service Activity

**Consistent:** Steady, coherent, and uniform service to the department and/or university.

**Knowledgeable:** Extensive understanding of and is fully informed about the program and university requirements; accesses student information to inform students of current status and future options.

**Leadership:** Advances the Department’s and University's vision and mentors, motivates and guides others toward reaching goals.

**Proficient:** Solid understanding of the essential program and university requirements needed to effectively advise students.

**Strong:** Having or showing considerable achievement in service to the department and university.

**Substantial:** Important, meaningful, and significant service that has value to the department and university.