CALL TO ORDER: 3:03 pm


Attachments sent by email on 9/27/16:
GSC Minutes for April 21, 2016; Agenda for 9/29/16; Policy: Report, 9/15; Student Enrollment Data

Eric Leonidas-Chair:
• Welcome, introductions, thanks, and brief remarks.
  o Very important that what is discussed at GSC meetings gets communicated to departments to contribute to
  o Membership encouraged to join GSC subcommittees (sign up distributed)
• Minutes from April 22, 2016: APPROVED
• Please make copies of agendas and minutes for meetings to avoid over printing.
• FALL 2016 and Spring 2017 GSC and subcommittee schedules:

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<tr>
<th>CURRICULUM Subcommittee 3:00-4:30</th>
<th>Full GSC MEETING 3:00-4:30</th>
<th>POLICY Subcommittee 3:00-4:30</th>
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In spring, the full GSC will meet in the Sprague-Carleton Room in the Student Center. The Curriculum subcommittee will meet in Vance 106.
Dean Glynis Fitzgerald’s Notes:

• **Open House** – We are very excited to try our first Saturday Open House on October 8 from 11:00-1:00 in Semesters in the Student Center. We have a number of exciting changes and additions that we hope will further engage the prospective students. Please email [GradStudies@ccsu.edu](mailto:GradStudies@ccsu.edu) to indicate who will be attending for your program and if you have any technology needs. Please plan to arrive by 10:45. We are planning campus tours at 1:00. We are hopeful that some departments might also open up their spaces (labs etc.) at that time. If you plan to do so please indicate that as well.
  - Suggestion by E. Leonidas: bring current graduate student to Open House

• Please be sure to include CCSU ID # when sending any emails or paperwork to the School of Graduate Studies.

• Make sure that no GAs & GIs work until they receive their appointment letters. Copies are sent to the supervisors.

• Faculty are still using some old forms with SS on it. (All up-to-date graduate forms are on the GS website.) Please do NOT include social security number!

• Deadlines:
  - Comp. Exam application deadline: October 1st.
  - Academic Award Nominations deadline: October 14th
  - December graduation application deadline: October 15th
  - Thesis Workshop: October 17th
  - GSA Society Budget request due: October 31st

• Each department may apply for funding for program-specific graduate societies. Applications should be specific about what kind of programming, the value of the programming, etc.

**GSA Update**: President, K. Ayotte

• 42 fall scholarship applications received; GSA submitted recommendations to advisor 9/28/16. GSA is hopeful that results will be available in the next month. Total amount to be awarded is $25,000 for the year ($12,500 per semester). Due to large number of applicants, reserve funds are being used to supplement fall allotment.

**Graduate Admissions**: Director Pat Gardner

• Fall 2016 Graduate Enrollment (see attached enrollment document)
  - Full-time enrollment has increased by 2.5%
  - Continuing student enrollment decreased by 10%
    - Faculty- please assist with this by reaching out to students who do not register for a semester or two

• Recruitment Season – Communication with leads for your graduate programs
  - Dean Fitzgerald has additional funds ($10,000) that may be used for other recruiting activities/advertising (for program-based recruiting)

**Standing Committees**

**CURRICULUM**: Chair: Laura Jacobson
Members: Shuju Wu, L. Reynolds, E. Leonidas (ex-officio) (additional members needed)
- New Members: Carrie Andreotti; Nelson Castaneda

POLICY- Chair: Mike Davis
Members: Linda Clark, Steve Kirstukas, Eric Leonidas (ex-officio), (additional members needed)
- Admission policies, BMS (APPROVED) and Pre-Health (APPROVED as modified to include link to deadline website)
- Non-graded appeals (APPROVED)
- Conditional Admission GPA (APPROVED)
- New Members: Leah Glaser, Peter Kyem

SCHOLARSHIP- Chair: TBA
Members: E. Leonidas (ex-officio)
- New Members: Aimee Pozorski, Barbara Nicholson, Ella Pana, Jan Bishop

APPEALS- Chair: Ralph Cohen
Members: Jeff Thomas, E. Leonidas (ex-officio)
- New Members: Lauren Reynolds, Andy Chae

ONLINE- Chair: Gustavo Mejia
- New Member: Catherine Kurkjian

New Business:
- **DegreeWorks**: Jillian Holt, Degree Auditor
  - Will be rolled out 10/4/16
  - For students who began with catalog term Fall 2015 and beyond
  - Instructions for advisors available under “Resources” on Grad Studies website
  - Goal is for planned programs to eventually be paperless
  - Email Jillian Holt with any questions
  - Request by Dean Fitzgerald: discuss terms for conditional admission status with your departments; can it be streamlined?

- **Enrollment and Recruitment**:
  - Out of State Scholarships
    - One out-of-state full scholarship available (includes tuition, room, board)
    - Alert the Dean to any potential recipients
  - $30,000 recruitment scholarships
    - Proposal to allot 2/3 of these funds for recruitment of new students, 1/3 for returning students in financial hardship: CONSENSUS
  - Reach out to the Dean to alert her of any students in this situation
  - Decreasing continuing student enrollment (see Freeze Date data)
  - Recruitment Grants
- **NEASC** Review upcoming. Data needed on graduate student success. Send any data to E. Leonidas ASAP.
ADJOURNED: 4:27 pm