Memorandum of Understanding
between
Connecticut’s Community College System
and
The Connecticut State University System

Asnuntuck Community College
Capital Community College
Gateway Community College
Housatonic Community College
Manchester Community College
Middlesex Community College
Naugatuck Valley Community College
Northwestern CT Community College
   Norwalk Community College
Quinebaug Valley Community College
   Three Rivers Community College
   Tunxis Community College
Central Connecticut State University
Eastern Connecticut State University
Southern Connecticut State University
Western Connecticut State University

Connecticut Community Colleges

THE CONNECTICUT STATE UNIVERSITY SYSTEM
The Connecticut State University System and Connecticut’s Community College System share a common mission in support of the State’s greatest resource: its people and their unimpeded access to public higher education.

Recognizing that this goal can best be achieved through the coordinated efforts of the four State Universities and the twelve Community Colleges, the Connecticut State University System and the Community College System agree to continue to work together to maximize access and transfer between the Community Colleges and the State Universities.

To this end, we agree to the following:

- We will take practical steps to facilitate access to all our institutions.
- We will help create and support seamless transitions from the associate’s degree to the baccalaureate degree.
- We will strengthen both the academic and the student support partnerships between the Community Colleges and the State Universities.
- We will jointly research innovative degree and program completion strategies.

In order to achieve the intent of this agreement, the Connecticut State Universities and the Community Colleges agree to support and facilitate the development of Guaranteed Admission Agreements.

The ultimate goal is to arrive at one System-to-System agreement. Each of the four Connecticut State University System universities, working with its “partner” Community Colleges, will create a Guaranteed Admission Agreement. It is agreed that:

- The four agreements will be as similar as possible in both content and format.
- Each of the four agreements will be designed to apply to all twelve Community Colleges.

Herewith are the key elements of each of the four Guaranteed Admissions Agreements:

1. Prior to completing fifteen college level credits, students enrolled at any of the Community Colleges in a designated transfer program are eligible to participate in a guaranteed admissions program with a Connecticut State University System institution by completing a joint admissions form. They will be encouraged to enroll as soon as possible in their studies.

2. Completion of the associate’s degree with a 2.0 GPA will guarantee admission to a Connecticut State University System institution.

3. An associate’s degree holder will transfer a minimum of sixty (60) credits to the Connecticut State University System, and the student will be awarded junior-level standing.
4. During the joint enrollment period, Community College students will be treated as continuing students in the Connecticut State University System institution for which they have been jointly admitted. These students will have access to faculty/staff advisement, library privileges and adhere to the requirements of the university catalog in effect when they first enroll in classes at the community college. Upon completion of the associate’s degree, registration in the CSUS institution will be recognized at a junior level standing in the institution. The appropriate University will communicate with them on a regular basis.

5. As legally permitted, the Connecticut State Universities and the Community Colleges will share student information, especially regarding academic progress.

6. To continue the conditions of the guaranteed admissions provision, students must earn an associate’s degree within five years of their enrollment in the program and enroll at a Connecticut State University System institution within two years of the completion of the associate’s degree.

7. Each of the sixteen institutions involved in the Guaranteed Admissions Agreement agrees to appoint an individual responsible for communicating information on a regular basis about curricular changes to the other fifteen institutions.

8. Representatives of each System, appointed by the appropriate Chancellor, will form an oversight committee and meet on a regular basis to provide oversight to this memorandum of understanding and make recommendations to the Presidents and Chancellors regarding changes to the Guaranteed Admissions Agreement as well as suggestions to improve the implementation of the memorandum of understanding. The oversight committee will meet at least twice a year. During the first year, it will create a student appeals process to evaluate and assess admissions practices in individual cases.

9. Community College students not choosing to sign a Guaranteed Admissions Agreement will still be eligible for transfer to a Connecticut State University. If transfer occurs prior to completion of the associate’s degree, transcripts will be evaluated by the University personnel on a course-by-course basis in accordance with existing transfer credit guidelines.

10. General education transfer pattern: Courses which fall within the categories listed below will be accepted toward meeting the General Education requirements of any university within the Connecticut State University System, to the maximum designated for each category. All community college students are urged to consult transfer counselors early in the course selection process to determine which courses will fulfill not only general education requirements** of the transfer university but which may also fulfill requirements of the intended major.
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<tr>
<th>DISCIPLINARY AREA</th>
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<td>Social Sciences</td>
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<td>Humanities (other than literature) ##</td>
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<tr>
<td>Mathematics ++</td>
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## “Humanities other than literature” consists of philosophy or foreign language courses.

++ Mathematics courses must be true collegiate level courses, not repeat of secondary content.

**The above courses will only partially fulfill general education requirements of the universities in the Connecticut State University System. However, other courses may also satisfy general education requirements of a specific university; all students are urged to consult admissions and/or transfer counselors to explore options. Transfer students will be required to complete the general education requirements of the specific receiving university.**

11. Connecticut State University System institutions will continue to maintain articulation agreements currently in effect with Community Colleges.

12. Both the Connecticut State Universities and the Community Colleges agree that in the performance of this memorandum of understanding they will not discriminate nor permit discrimination against any person or groups of persons on the basis of race, color, marital status, religion, political beliefs, sexual orientation, national origin, physical handicap, criminal record, sex, ancestry or age in any manner prohibited by federal or state law and regulations, and further, that they will make their programs available to qualified handicapped persons consistent with Section 504 of the Federal Rehabilitation Act of 1973 and the regulations issued pursuant thereto.

Participating institutions agree to provide information on the implementation of these key elements of the Guaranteed Admissions Agreements.

Community College students not covered by the provisions of this memorandum of understanding will be encouraged to pursue transfer to the Connecticut State University System through existing processes.
Signed:

David G. Carter, Sr.  Marc S. Herzog
Chancellor  Chancellor
Connecticut State University System  Connecticut Community Colleges

John W. Miller  Martha McLeod
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Central Connecticut State University  Asnuntuck Community College

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Date: