

University Planning and Budget Committee
4/6/2011
2:03PM

Attended: **M. Leake, L. Tordenti, J. Tully, L. Grasso, C. Lovitt, K. Larsen, K. Martin Troy, S. Wu, Z. Kremens, O. Mamed, T. Delventhal, C. Valk, Y. Kirby, L. Wilder**

1) Review and approve minutes of last two meetings. 03/16/11: **(Delventhal, Grasso)** attached in email, Kristen to send minutes from 02/23/11 **(Delventhal, Grasso)**

2) Introduction of Yvonne Kirby – Director OIRA: **Kirby Introduced herself and shared with us what she has been doing in her position. She has only been in this position for 3 weeks so is still starting to getting acclimated**

3) Old Business/Announcements

a. Budget recommendations document and cover letter to Senate: **President Miller to be invited to the next meeting or May to sit down and talk with us about our recommendations.**

b. Digital signage planning – follow up from memo to President Miller: **Did not get any formal commitment to moving forward**

c. Reconsideration of budget planning calendar to mid February to accommodate academic departments: **No concerns that we move it back a week or two because of how quick it comes up after winter break. This scenario happened this year because of the snow and it worked just fine and Wilder agreed that it didn't interfere with anything else.**

d. Request to HR for retirement breakdown for May meeting to review impact on University:

4) Committee reports

a. Facilities Planning Committee – Otis **No updates until after the next meeting which is next week.**

b. Master Planning Committee – Chad/Carl: **Chad shared; Questionnaire is going to be advised (grammar, specific details) to gauge interested and thoughts upon (library, green space, carbon environmental, parking). Second meeting is on the history of what has been done and what is still in the progress. Kremens shared to encourage people to speak up and talk to their division head and to the committee. Valk shared that the committee is going well.**

5) Spring Budget Open Forum

It could be difficult to have a Budget Forum in the spring because it is changing weekly sometimes even daily. Until the Governor posts the budget, which is usually at the beginning of May, there wouldn't be any concrete answers to the important questions until July.

a. Set date and time?

6) Budget update – Larry Wilder

- a. General budget update: **Wilder talked up the 10% reduction and how it would affect us as an university and the process in which it came to be. The tuition and fee freeze was brought to the board and they are presuming that it will be passed.**
- b. Status of CCSU budget proposals reviewed by President Miller: **inviting the President to the next two meetings to see what he has to say about the proposals**
- c. Impact of Governor's "Plan B" budget proposal / additional 10% agency cuts **governor: 10% (\$500,000-\$600,000; with no fringes included) of services that we don't see and now there is an additional 10% reduction (\$4.3Million Without Fringes) that does come from the budget that is being distributed. There will be some kind of reduction. In line with the 15% budget cut so far.**
- d. Status of one-time funds and release of 2020 bond funds: **The governor is quoted that there is need for capital projects; \$94 million to be distributed in 2012.**

7) Division updates

Academic Affairs: **Conference coming up: learning and assessment conference, encouraging faculty to go at WCSU**

Student Affairs: **Sexual Assault Resource team: training, raise awareness: Policy by next fall that are hoping to be approved**

Institutional Advancement:

OIRA: **CL 100th senior to take that test, increase the pass response they are at 22% hoping for minimal 30%**

8) Adjournment: **3:03**