

UPBC Meeting

9/15/10

Start Time: 2:06PM

Location: Blue and White

In Attendance: N. Hoffman, T. Delventhal, K. Martin-Troy, K. Larsen, L. Bigelow, O. Mamed, K. Kobylenski, L. Grasso, C. Valk, C. Lovitt, L. Tordenti

1.) Review and approve minutes of last meeting
(Larry, Thom) Starting date and time in the beginning

2.) Reviews of items 9/1/10

a.) SPI Grant reports: **Sarah will sent to Chad tomorrow; Abigal has not responded yet to Chad's email**

b.) UPBC response to Proposed Revisions to CCSU Objectives: **Submitted to Candace and President Miller by Chad; Asked Larry about clarification of the change in the objectives. Larry stated he would go back to the faculty senate minutes to see if the objectives where changed in senate.**

Otis clarified that the senate mins. added obj. 4.6

c.) Communication with Senate to request use Major Policy & Project Form: **Richard Bachoo communicated with Chad that the website is not ready to go up and it should be up in about a month**

3.) Program review proposal- (Lemma): **Version 5 or 6: additional info added, systematic and periodic review of the programs.: announced that the NEASC will be reviewed on fall 2013: Insert Attachment or Summarization**

By the time that NEASC comes and assesses the program there has been a full 2 semester process

Chad asked Lemma to clarify choice of programs: Deans at a Provost council meeting picked the departments to review

Reviewer questions section (New section): 1-5 Provost council and external reviewer; 6 External reviewer: Chad asked clarification on def. of "significant" in question 3. Lemma stated that once it is defined it will be entered in spot of that word.

Kathy asked if a guide is supplied to the department so that they are not going in blind sided.

(Insert new Document from Lemma/Chad; Version 6, Question: 4 and sentence above)

How will dept. will be notified? (Kris): Annual reports because there not externally reviewed

Kathy will propose the first page

Motion academic program review process with a list of Provost's council review resolution to send through to the senate (Kathy, Thom)

Vote: ya: Unanimous

Lemma will present to the senate

4.) Subcommittee reports

a.) Proposed changes to UPBC Charter (Valk): **Kathy, Mamed, Valk met this past week to change/ edit the charter. Adding The committee will: Maintain a representative on University facilities planning committee; Adding the following will be appointed annually by the president, upon: Full time and part-time; Adding the seats that are empty in the committee need to be filled with the sabbatical and lose of Hosch.**

Motion to amend document (Thom, Grasso)

5.) Budget update-Larry Wilder (**Cancelled/Postponed**)

- a.) Set open forum date
- b.) General budget update

6.) Division updates:

- a.) Academic Affairs: Lovitt: **all 5 centers that submitted for approval; got approved for 5 years**
- b.) Student Affairs-**Dr. Tordentti left early**
- c.) Institutional Advancement: **No report**
- d.) OIRA: **No report**

7.)Adjournment: 3:12PM