

Meeting Started at 2:08 pm

Location: Blue and White Room in The Student Center.

In attendance: Laura Tordenti, Otis Mamed, Lawrence Grasso, Zdzislaw Kremens, Kristen Kobylenski, Thom Delventhal, Chad Valk, Nancy Hoffman, Carl Lovitt, Larry Wilder, Kathy Martin-Troy and Braden Hosch.

After calling the meeting to order, the chair, Chad Valk, explained that members John Tully and Meg Leake would not be attending because of sabbatical and that Kristine Larsen would be joining the meeting late because of a teaching conflict.

The chair sought nominations for acting secretary to keep the minutes until an actual secretary could be nominated and voted on.

Thom Delventhal was elected acting secretary.

The chair passed out a review of the work of the UPBC from last year as well as a description of the duties of the officers to be elected. Then he sought nominations for Vice-Chair.

2.) Election of Vice Chair and Secretary

T. Delventhal nominated himself as Vice Chair

Voting: unanimous: Yea

3.) Review and approve minutes of last meeting-**These were approved upon consent**

4.) Establish subcommittee to review and propose changes to UPBC Charter

Self-Nominated subcommittee: C. Valk, O. Mamed, K. Martin-Troy

5.) Review of Items carried over 2009-10 committee

Mission/Elements/Vision CSU approval: **Chad shared with the committee that it was presented and approved**

Faculty senate Bill 08.09.017B

Approved by President Miller 03.16.09

CSUS Board Resolution BR# 10-43 07.21.10

SPI Grant report (Lovitt/Hosch)

Still awaiting Sarah Stookey and Abigail Adams submissions; Chad said he would contact them to request their final reports

President Miller's response to proposed Revisions to CCSU Objectives (Grasso)

Hand out on President Miller's suggestions

The only three items the committee wishes to revisit are Objective 2.5, Objective 3.6 (the new 3.5) and Objective 4.6.

Objective 2.5: The committee was informed by Braden Hosch of the recent publication of the report [*Academic Advising Quality Metrics from the National Survey of Student Engagement \(2010\)*](#). UPBC believes that this is an appropriate methodology for assessment as requested in the memo.

Objective 3.6 (the new 3.5): UPBC apologizes if the intention of this change was misunderstood. The intention, based on the recorded changes the UPBC has in place from [March 2010](#), was to strike the words "Increase the" and replace with the word "Maintain". The committee has not suggested replacing Objective 3.6.

Objective 4.6: UPBC revisited the data with Braden Hosch, and there are indicators showing that CCSU is declining in this area. UPBC would now recommend that we keep Objective 4.6 in place to provide University support in maintaining our life-cycle funding model for technology.

UPBC agrees to differ to the President on the remaining items that were in question.

University Project Status Summary-update timeline clarification (Valk)

Richard Bachoo will be creating a new site as a request of President Miller updated monthly

President Miller's response to overall budget recommendations

Preparing the new CIO: **Committee agreed to invite the new CIO to a future meeting.**

Earlier fall requests from UPBC: **Committee agreed not to change the time this year**

6.) Discussion with committee on UPBC direction and issues 2010-11

Goals for committee: **Committee did not come to any consensus to any goals. will revisit at next meeting.**

Web site as hub to all university planning and budget materials: **committee agreed to promote UPBC as the Information clearinghouse and major campus projects and budget questions.**

Initiative to continue tracking or assist with (Strategic Plan, SPI Grants, Major Campus Projects, Budget, Revising Gen-Ed, Writing across the Curriculum, First year advising/CACE, Grad & Retention Rates, more...): **Dr. Hoffman identified strategic and major campus projects and budget as the core based on the charter. Chad suggested that there be reinforcement of the planning document to the faculty senate.**

7.) Budget update-Larry Wilder

Pam Kedderis letter (dated May 7) regarding payment from reserves: **Larry said that the unrestricted and undesignated funds will be wiped clean and equal zero. He will not know this until end of the year reports are done.**

Budget tracking-"proposed" versus "actual" review each spring: **Larry will participate in an open forum about the Budget. Regarding budget planning the university will prepare for 5%, 10% and 15% reduction scenarios.**

Create a review process that can then be shared with the campus: **Discussion occurred, but nothing resolved.**

Schedule campus budget open meeting-Senate/UPBC co-sponsored: **Chad will contact President Miller and Candace Barrington to arrange a date for the forum.**

Share and explaining closure of FY 10

Share and explain approved FY 11

8.) Division updates

Academics Affairs: Dr. Lovitt shared that the Carnegie application was submitted and received.

Student Affairs: Dr. Tordenti shared, orientation went great; It is in evaluation process now. Living and learning communities: there are three and she will bring them back to the committee to discuss.

Institutional Advancement: none

OIRA: Hosch submitted his final report to the committee. Advising load report and releasing alumni reports next week. Alumni data is broken down by department. Grad placement is 10% higher. Hosch made a comment that the UPBC focus groups were successful and he tied the change on campus to them. The Committee wished Hosch well in this new position at the Department of Higher Education office.

Adjournment: 3:40PM