

International Student and Scholar Services

Center for International Education Job Application

Name: _____ Student ID: _____
School Address: _____
Home Address: _____
School Phone: _____ Home Phone: _____ Cell Phone: _____
School E-mail Address: _____ Personal E-mail Address: _____

Academic Standing: _____ First Year _____ Sophomore _____ Junior _____ Senior _____ Graduate
Major: _____ Minor: _____
Last Semester GPA: _____ Cumulative GPA: _____ Number of credit hours for the semester: _____

| | | |
|---------------------|-----------------------------------|--------------------------|
| ● Program Assistant | ● Administrative Assistant | ● Program Coordinator |
| ● Newsletter Editor | ● International Student Assistant | ● Photographic Assistant |
| ● Graphic Designer | ● Peer Educator | |
| _____ Internship | _____ Volunteer | _____ Work Study |

Position Applying for: _____

Prior Work Experience:

1- May we contact your supervisor? _____ Yes _____ No
Job Title: _____
Employer Name: _____
Address: _____
Duties: _____
Supervisor Name: _____ Phone Number: _____

2- May we contact your supervisor? _____ Yes _____ No
Job Title: _____
Employer Name: _____
Address: _____
Duties: _____
Supervisor Name: _____ Phone Number: _____

3- May we contact your supervisor? _____ Yes _____ No
Job Title: _____
Employer Name: _____
Address: _____
Duties: _____
Supervisor Name: _____ Phone Number: _____

Please describe your work ethics:

How would your former/current supervisor describe you?

Please list outstanding skills or knowledge that you have that would be beneficial to Center International Student and Scholar Services

Please circle the adjectives that best describes you:

- Creative Self-starter Organized Energetic Team Player People Person Open- Minded
- Motivated Articulate Charismatic Outspoken Quiet Leader Good Listener
- Decision-maker Culture

Take 3 adjectives stated above that best describes you and give examples as to why these adjectives best describes you

Available hours to work:

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

**Please return to Toyin Ayeni at the Center for International Education located in Henry Barnard Hall – Room 123
Fax: (860)832-2047**

Office Use Only

| Interview Date | Interview Time | Comment |
|----------------|----------------|---------|
| | | |

Hired Date: _____ Hired Position: _____ Re-Hired: _____