

Central Connecticut State University  
University Planning and Budget Committee

**Meeting Minutes**

*November 18, 2015*

*2:00pm – Barnard 222*

**In attendance:** Richard Benfield, Lisa Marie Bigelow, Charlene Casamento, Julia Kara-Soteriou, Meg Leake, Laura Marchese, Faris Malhas, Joan Nicoll-Senft, Rae Schipke

Meeting was called to order at 2:10 pm by, Julia Kara-Soteriou

**Review and approval of minutes dated October 21, 2015-** Julia shared the minutes with the committee and no corrections. Minutes were unanimously approved by the committee.

**1. Announcements/Updates**

Discussion was shared about the campus capital projects. The committee would like to have Richard Bachoo attend a meeting for discussion of the campus projects. The decision is for Richard to attend closer to construction dates. Additionally, it was shared that Richard has been attending faculty meetings about the campus emergency system response.

**2. New Business**

**a. Campus student retention efforts**

Four handouts were shared with the committee that reviewed student retention and graduation rate.

**Handout #1- Retention and Graduation Rates of FT, FT Students and Handout #2- IPEDS- Carnegie classification Master's Larger, enrollments greater than 10,000 t CSUs-** The discussion was shared about current committees reviewing student retention, student advising, and transfer student software. CCSU has the largest student population out of the 4 state universities: SCSU, ECSU, and WCSU The data demonstrated that CCSU students leave the University between their sophomore and junior year. This is unlike the norm as at other comparative population universities, the students leave between their freshman and sophomore year. Graduate students have been working on projects to review the retention rate at CCSU.

**Handout #3- Database on overall Retention and Graduation Rate- Fall 2002- Fall 2011- and Handout #4- Retainment- 2007- 2014-** It was shared there is a need to look at student success and non-resident vs. resident attending CCSU. Look at all impacts on why students may leave prior to graduation. What is the University doing correctly, can stop doing, and might consider doing in reviewing retention and graduation rate. The data does reflect gender with greater male population, minorities are reviewed, but data does not include students with disabilities or weather conditions (especially with the major storms in 2011).

Additional discussion:

- Are we able to offer the students classes needed in a timely fashion?
- Do we conduct student interviews on why a student is leaving the University prior to graduation?
- Do students attend CCSU to take their general education courses and then move onto another university?
- Do the students feel connected to the professors?
- How is the current student early warning system working?
- What type of assessment or best practices would be valuable in determining retention and graduation rate?
- Design a model for fixed price tuition for students for four years.
- Review the FYE experience and consider redesign for students to have overnight campus experience in the summer prior to attendance.
- Support a media campaign and consider students to design the campaign for the importance of graduation.

In closing, Charlene shared information about proactive changes implemented in the Bursar's Office and agreed to provide additional information for the next meeting. One of the efforts involved partnering with the Registrar's Office to identify "ghost students" students who registered but never attend CCSU. The committee decided to discuss additional information about student and retention rate at the next committee meeting.

### **3. Budget update**

Charlene reported that there have not been any additional rescissions since the \$880,000 in September, 2015. The System' Office has indicated that an additional rescission is likely and will likely be greater than the first. The University submitted an excerpt of our contingency plan at the System Office's request so they could evaluate the types of things we might cut if there were to be a rescission. If an additional rescission is implemented, it would likely be allocated to the Divisions, which is usually done on a proportional basis.

Since January 2015, there hasn't been any additional conversions from the ARP Plan to the hybrid retirement plan. The University had budgeted funds to support additional conversions, which fortunately was able to help subsidize the first rescission. .

### **4. Old Business**

#### **a. Old documents and minutes from 14-15 website**

Tabled and reviewed at next meeting.

### **5. Division updates**

#### **a. Academic Affairs, Student Affairs, OIRA, Institutional Advancement**

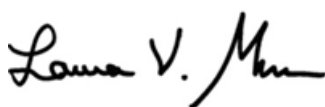
None reviewed.

### **6. Future Meeting Dates**

Dec. 2<sup>nd</sup>-HB 222, Dec. 16<sup>th</sup>-Vance 104

Kara adjourned the meeting at 3:20 pm.

Respectfully submitted,



Laura V. Marchese