

Central Connecticut State University
University Planning and Budget Committee

Meeting Minutes

December 15, 2015

2:00pm – Vance 104

In attendance: Richard Benfield, Lisa Marie Bigelow, Alicia Bray, Charlene Casamento, Julia Kara-Soteriou, Laura Marchese, Faris Malhas, Joan Nicoll-Senft, Rae Schipke, and Carl Lovitt

Meeting was called to order at 2:12 pm by, Julia Kara-Soteriou

Review and approval of minutes dated November 18, 2015 and December 2, 2015- Julia shared the minutes with the committee and minor corrections were discussed. Minutes were unanimously approved by the committee.

1. Budget update

Charlene reported the original rescission in September of 2015 of \$880,000 was reversed. PA 16-1 requires the University to transfer \$515,000 from reserves. PA 16-1 enables the Office of Policy Management to implement up to another 1% of the budget, which would be in addition to the Governor's recessional authority. The \$515,000 from reserves is from a financial perspective a smaller dollar value than the \$880,000; however, there is significant concern about whether or not there will be any additional transfers from the university's reserves than it was in September 2015.

In addition, the University will not know until closer to the end of the year what our fringe reimbursement will be from the System Office via the Comptroller's Office. This is an area we continue to monitor.

There are several unknowns for the FY16-FY 17 budget, with the largest being the value of any increase in salaries as a result of current contract negotiations, and how much funding the University receives in support of those raises.

There will be a mid-year budget report on January 22, 2016 with the budget team and CCSU President. The audit report presentation will be shared in the near future with the committee.

2. New Business

None presented.

3. Old Business

a. Old documents and minutes from 14-15 website

Patrick has updated the website with the approved minutes.

b. Campus student retention efforts

Discussion of clarification on the matrix and student retention. Need to review what is currently happening. In the University strategic plan it does share the current activities and list the graduation/retention rates.

The need of trying to retain students prior to leaving the University. Discussion that financial obligations play a major role in students not returning, especially with not having the ability to register for new courses until all bills are paid. It was shared that students with disabilities are not included in the retention rate. A student with a disability is responsible for self-reporting and may be under the 504 Plan with documented disabilities. Only undergraduate retention

have been reviewed and not graduate students. How does CCSU compare to other universities in regards to student with disabilities?

Additional Discussion of student retention

- Class schedules for students
- Academic advising for students
- FYE- First year experience and the creation of CACE for career development/internships.
- Lack of student connection
- Weekend programs for students
- Friday classes and block schedules
- Housing and the building of new dorm and dining hall

4. Division updates

a. Academic Affairs

Carl shared looking at system wide to grant dual enrollment for high school students to receive 12 college credits while in high school. The ITBD is working with a team to train high school teachers to work with their students.

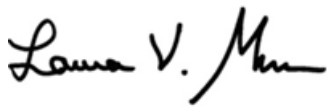
Currently, undergraduate research is being conducting by grant funding on the needs of adults, minorities, low income and first generation students attending college.

5. Future Meeting Dates

To be determined.

Kara adjourned the meeting at 3:25 pm.

Respectfully submitted,



Laura V. Marchese