

**University Planning and Budget Committee**  
Minutes of the Meeting of May 2, 2017

Members Present: L. Bigelow, R. Benfield, A. Bray, J. Hodgson, T. Jarmoszko, Y. Kirby, K. Martin, J. Nicoll-Senft, C. Valk, R. Wolff

Members Absent: C. Galligan, B. Kruh, M. Leake, F. Malhas, L. Marchese, S. Pease, L. Tordenti

1. Meeting began with a discussion about a preliminary proposal that would impact strategic planning and the budgeting process.
2. Announcements: None.
3. Old Business: None
4. New Business
  - a. FY18 budget process.
    - i. The committee discussed the intersection of the annual reporting and budget process and it was agreed that R. Wolff would recommend to President Toro that departments be asked to identify their completed and projected activities relating to President Toro's stated goals: (1) increasing enrollment; (2) increasing real community engagement; and (3) diversifying sources of revenue. .
5. Reports and Updates
  - a. Academic Affairs –
    - i. OIRA – Y. Kirby provided a brief enrollment report noting at that point in time, Fall 2017 continuing full-time undergraduate enrollment was down 2.2% compared to Fall 2016 enrollment at the same point in time last year.
  - b. Chief Financial Officer – no report
  - c. Student Affairs – no report
  - d. Institutional Advancement – no report
  - e. Facilities Planning Committee – no report
6. Adjournment: Meeting adjourned at 2:53 p.m.

Respectfully Submitted,

Lisa Marie Bigelow, Secretary