International/Exchange Student Request Form

Date: _________________

Name: __________________________________________________________

☐ International Student ☐ Exchange Student

ID#: _______________________

Major: _________________________

Degree Level:   UG ____         GR ____    IELP ____

Telephone #: ________________________________

CCSU Email: ________________________________________________

Please circle the request/s needed:

1. I-20 Extension
2. Letter of good standing
3. Verification letter for Social Security Office
4. SSA Employer Form
5. On Campus Work Authorization letter
6. Verification letter for Department of Motor Vehicle
7. Student/SEVIS record transfer
8. OPT appointment (Optional Practical Training)
9. CPT appointment (Curricular practical Training)
10. Change of status to F-1
11. Reinstatement
12. Other (please specify)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

12. Attached Documents? ☐ Yes ☐ No   If “Yes” Please Specify:

________________________________________________________________________

________________________________________________________________________

Needed by (date): ____________________________

Office use only:

Request completed: __________________________ Date: __________________________

Need additional data: _______________________________________________________

Cannot complete request due to: _____________________________________________

________________________________________________________________________

________________________________________________________________________

Please submit all your documents for processing TWO WEEKS in advance.