Central Connecticut State University
Request for Transfer Credit For Continuing Undergraduate Students
Office of the Registrar
1615 Stanley Street
New Britain, CT 06050-4010
860-832-2236
860-832-2250 (fax)

This form is to be used BY CURRENT CCSU UNDERGRADUATE students and must be completed in its entirety and submitted to the Office of the Registrar before the course is taken. Please refer to the CCSU course catalog or online at www.ccsu.edu/admission/Transfer_Student.htm for all transfer credit policies and transfer course equivalencies. Graduate level course work will not be considered for transfer credit. An email will be sent to your CCSU account with a copy of the approved form. Please keep for your files.

CCSU STUDENT ID#: ______________________

The institution where the credit(s) will be taken:

Last Name                                          First Name
Middle Initial

Street Address

City                                State                                 Zip Code

Semester Year

Transfer Credit Policy and Procedures:
✓ A minimum grade of C- must be earned for a course to be eligible for transfer credit.
✓ Transfer credit is based on current course equivalencies.
✓ Transferred courses will not affect your CCSU GPA.
✓ Continuing undergraduate students should have official transcript mailed to the Office of the Registrar immediately after the course is completed.
✓ This form is for course work that has not yet been completed.
✓ Consult with your academic advisor for use of course and credit in your program.
✓ It is the student’s responsibility to insure that courses taken at another institution will meet CCSU program requirements.
✓ MATH-101 does not fulfill Skill Area II in the General Education Requirements.

By signing below you acknowledge that you have read and understand all policies and procedures.

Student Signature Date

To be completed by student:

Transferring Credits

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<th>Course #</th>
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<th>Credit:</th>
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CCSU Course Equivalencies

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For Office Use Only

Required Signature

Signature of Transfer Credit Evaluator / Date

Updated 05/2011