Information Technology Committee

May 1, 2009 1pm, Vance 202

Minutes

Present:

I. Call to Order

II. Minutes of the April 3, 2009 meeting were approved as presented (http://www.ccsu.edu/itc/Minutes/2008-2009/ITCminutesApr3.rtf).

III. Election of officers for 2009-2010 (Doan):

- The ITC nominated individuals to fill the three officer positions for 2009-2010. Debbie Herman was nominated as Chair, Charles Menoche was nominated as Vice Chair, and Thomas Brodeur was nominated as Secretary. A motion was made by Iglesias and seconded by Menoche to accept the slate of candidates. The motion was approved.

IV. Old Business

- Update about web site for reviewing academic requests/proposals/queries:
  - Iglesias updated the ITC about the group’s progress toward development of this web site. He indicated that the group has not met in person, but has been in contact through e-mail, and has also created a shared Google document for collaboration.

- Report from multimedia classroom subcommittee (Rudzinski):
  - Rudzinski presented the ITC with the subcommittee’s final report. He told the group that since the source of the funding was bond money, there is a $1000 minimum cost per item restriction.
  - In addition to the report, Rudzinski suggested subcommittee be formed earlier in the academic year in order to give it sufficient time to get feedback and make recommendations.
  - A number of questions were asked about the report. Kara-Soteriou asked how removing old televisions would benefit the university and if the university might be able to donate the televisions to local schools. Sponder asked if there was a long-term plan for replacement of the black boxes. The committee learned that computers are replaced every four years and the other equipment is replaced on an as-needed basis.
  - A motion was made by Menoche and seconded by Kara-Soteriou to adopt the multimedia classroom subcommittee’s recommendations and send them forward to the faculty senate. The motion was passed.
• Report from the software committee:
  o **Menoche** provided the ITC with a list of requests for the next academic year. He indicated that there were both a higher number of requests and requests of higher quality this year. The list of requests was divided into two sections: requests for upgrades and new software requests.
  o Members discussed concerns about the School of Business request for LANSchool. Specifically, members were concerned about whether the purchase of this software falls within the committee’s guidelines, given that the money comes from student funds and is intended for support of student computing.
  o Members also discussed the feasibility for some software to be replaced by open source software.
  o The software committee recommended that upgrades be prioritized for funding with new software purchases to be made with any remaining funds. Additionally, the committee also recommended that if there is not enough money to cover the requests, that each school be asked to cut x%, and allow them to make decisions.
  o Additionally, **Menoche** recommended that the ITC find out where money, such as the design fee to support software, goes and how it is spent.
  o A motion was made to send the software committee’s recommendations forward. The motion was approved.
  o **Cernock** told the committee that the software bond funding is $0 for fiscal 2010. Additionally, he indicated that the Board of Trustees accepted that the IT fee be rolled into the general fee. The money will be going to CSU and earmarked for software purchases.

• Report from iTunes U ad hoc committee:
  o **Pesino** provided the ITC with an update about iTunes U. She told the ITC that iTunes U consists of three phases. The first phase is free. Apple will give CCSU ½ terabyte of space on their server. However, materials will not be copyright protected. The second phase provides authentication and the third phase is fully automated.

• The use & abuse of Exchange invites:
  o This topic has been tabled until fall 2009.

• Update on online classes:
  o The pilot has been hamstrung by a number of issues. For instance, it was difficult to get the classes set up on time. A motion was made by **Iglesias** and seconded by **Sponder** to expand the pilot in the fall to 10-12 courses. The motion passed.

V New Business

• Luminis (“Central Pipeline”) replacement. Presentation/Demo (GUESTS: Lynn Bonesio and Tina Rivera):
  o The new Luminis, which was demonstrated for the ITC by **Tina Rivera**, will be launched on June 9.
• LANSchool Demo (GUEST: Chris Alexandre):
  o **Chris Alexandre** demonstrated the LANSchool software for the ITC. The software costs approximately $8,800 per year for the entire campus to have a perpetual license and two years of support.
  o Following the presentation, ITC members discussed the possibility of endorsing a purchase versus authorizing a pilot. A motion was made by **Sponder** and seconded by **Iglesias** to recommend a pilot for fall on a school-by-school basis. Funding for the pilot would be provided by the schools and would not come from the student technology fee. The motion passed.

VI Adjourn – The meeting adjourned at 3:01 PM

Respectfully submitted,
Jason Snyder