A. Bray, J. Whittemore, C. Liard-Muriente, E. Pana, S. Petras, R. Simmons, L. Bucher, K. Kostelis, Y. Kirby, J. Snyder, J. Hegenauer, D. Harris, A. Kullgren, F. Pearson, K. Poirier, S. Hazan

Meeting called to order at 1:46

1. Announcements
   a. General
   b. IPC
      i. Budget balanced with COVID money, allowing holdback money to be returned
      ii. Without COVID money moving forward and SEBAC potential costs, we could be looking at a $30 million deficit
      iii. Focused on early intervention for student retention, aid those students who are “underperforming their potential”
         • No funding has been specifically set aside for this initiative
         • Hoping that the director of new student programs and First Year Experience office can contribute, as well as student success center, TRIO, Care Scholars, etc.
         • Effort must be holistic
         • HEERF Funding
            • Final payments will be sent out following 3rd week freeze, $5.3 million this round for a total of $18.9 million sent out to 14,000 students
            • Dollar amount is most likely not significant enough to impact retention
            • Funding could not be used as a marketing tool
   iv. Exploring marketing for incoming students
   c. FPC
      i. New conference room created in Davidson Hall available for booking through CRO
      ii. Barnard furniture on order (shipping delays)
      iii. Carol Hall drop-in center, exploring 10-minute parking
      iv. Potential Library expansion on the horizon
      v. Applied Innovation Hub – classrooms, lecture halls, lounges will be available shortly to the public
      vi. Parking Garage is on track for March following supply delays
      vii. New Parking committee being established

2. Brief Reports / Division updates
   a. CBCO
      i. Budget requests have been submitted and posted to the website (2/1)
      ii. Budget Office is focused on FY 23 with unknowns remaining (retention, SEBAC)
         • BOR is looking to request additional funding from the state legislature
         • Tuition and enrollment can not be raised enough to replace HEERF funding
         • Housing retention is at a positive rate
b. Provost
   i. Academic Affairs continues to plan for staffing changes/retirements
   ii. Faculty positions might be filled with emergency appointments as Spring openings can be difficult to produce an appropriate candidate pool
   iii. Currently 76 signed retirements, including 38 scheduled to retire in the coming months
   iv. What is the status of hiring adjunct professors for specialized subjects? – Academic Affairs focused on full-time faculty teaching full course loads
v. Drop In Center
   • Not a regular daycare facility, first come, first serve
   • Guardian must be on campus while child is here
   • Ages 3-12
   • Ideally open 7:45 AM to 7:45 PM
   • Hoping to open ASAP, no later than Spring break (supply chain issues with furniture)
   • Will provide student employment and coursework opportunities
   • C-Campus grant is aiding funding for the center
   • There is hope for collaboration between the Early Learning Center and Drop-In Center

c. OIRA
   i. 2/4, 2/10 (freeze) enrollment reports will be coming
   ii. NECHE 5-Year report is due Summer 2023 and OIRA is beginning work on it

3. Old Business
   a. What feedback do you have regarding the modified program review process? (see attachments from 11-19-21 email titled, “[UPBC] Feedback Requested – FW: Draft Concept Paper…”
      i. Feedback on pause until we know BOR intentions
      ii. BOR is looking to digitize the process

4. New Business
   a. Concept Paper Bachelor of Science in Business
      i. Hanover report suggests a need for a general business program
      ii. School of Business would only need to create two new courses
      iii. New programs are reviewed by BOR after 3 semesters to ensure the program is meeting its proclaimed standards
   b. Concept Paper Bachelor of Science in Business Analytics
      i. This program would offer an interdisciplinary approach
   iv. Questions/Discussion Points
      • How accurate is the determination that the program will not require additional faculty? – Based on current enrollment trends, the anticipation is that our existing faculty will suffice
      • What is the university’s role in deciding to discontinue the program if it does not meet its goals? Does a formal mechanism exist? – Not at this time
   v. Unanimously voted by the committee to move forward
• Appropriate faculty appear to be in place and the potential for professional development of current faculty has also been suggested
• With enrollment trending downward, we need to explore new avenues for matriculation

iii. Concerns moving forwards
• UCONN – State institutions competing amongst themselves
• Marketing
• Available student population

iv. Voted by the committee to move forward with one abstention

c. Budget requests
   i. Everything has been posted to the website
   ii. The chair/vice chair will establish vetting policies
   iii.

d. UPBC bylaws minor update proposal (tabled)

5. Action Items – Review budget proposals

6. Adjournment – 3:10pm

Next Meeting February 15, 2022 via MS Teams