Meeting called to order at 1:47 PM

Meeting minutes from December and January and February Approved

1. Announcements
   a. General
      i. Approval of meeting minutes for last 4 meetings, passed
   b. IPC
      i. N/A
   c. FPC
      i. Meeting next Wed the 23rd

2. Brief Reports / Division updates
   a. CBCO
      i. Waiting on tuition/fee package from the board
         • Community colleges proposed a credit hour rate increase of 5%
      ii. Waiting on current legislative session for FY23 budget and SEBAC raises
   b. Provost
      i. Sheldon Watson is serving in an Associate to the Provost role and will attend
         UPBC meetings as part of his programming and curriculum responsibilities
      ii. Dean’s submitted executive summaries for position/faculty requests
      iii. Follow-up meetings with Lisa, President Toro and the Deans will continue
   c. OIRA
      i. System office shared the census information recently
      ii. CCSU has the largest drop of the CSUs
      iii. 5 Year NECHE report is due next June and committees are currently being
         established
         • Areas of Emphasis – Strategic Planning, Enrollment, Title 4/9, Standards
           1-7, 9, and Educational Effectiveness (Retention, graduation rate,
           student reports, etc.), plans for next 5 yrs.
         • Information for the VALUE institute needs to be shared by the Fall so it
           can be included in our report
      iv. Discussion/Questions ensued
         • Do we have any assumptions why our university is down in % and
           headcount?
            • Fall 21 incoming class has traditionally been 1371, down to
              1065 this yr.
            • We were down 516 students between transfers and first year
            • Impact of the current class size will impact the next five years
         • The drop in incoming student population, how did it compare to fells
           CSUs?
            • We had the largest decrease in incoming cohorts
         • What is driving this drop?
• Community college enrollment is dropping, and we are the largest drawing institution from the community colleges
• UCONN’s Hartford campus has seen strong enrollment and represents the most common institution our students transfer to
• Were these trends in place prior to the pandemic? Has it accelerated the trend or is this trend wholly independent?
• 2021, our enrollment declined while other institutions increased, at the graduate level
• Others are improving, why are we declining?
• Graduation rates at 6 years, first-time, full-time students who begin in the Fall...
  • UCONN 82.5%
  • CCSU just over 50%
• How do we compare to our sister institutions?
• What is the status of the CCSU offices at the community colleges?
  • Facilities have been or are in the process of being set up at some community colleges

3. Old Business
   a. Budget requests – develop written questions for division heads
      i. RBWC
         • How can the position be justified with current enrollment trends?
      ii. Information Technology
         • Can we survey faculty to determine which video conferencing software is necessary/preferred in hopes of limiting options/licenses necessary to pay? Existing contracts might make this survey unnecessary or the results unfeasible to act on
         • Are there any video conferencing contracts up for renewal that can be reviewed? WebEx is included in our telecom system and Teams is part of our agreement with Microsoft
         • Can you provide usage numbers for justification of continuing our use of Zoom?
      iii. Institutional Research and Assessment
         • Can you provide justification of how this will impact enrollment/retention?
      iv. Office of University Operations
         • Is there the potential for itemized breakdown of costs?
         • How large is the need for 3 new vehicles?
         • What is the condition of the current fleet?

   b. UPBC bylaws minor update proposal

4. New Business
   a. Second meeting of March (March 15th, 2022)
   b. Moved to March 8th
   c. Keep March 25th clear for Ex-Com presentation to UPBC

5. Adjournment – 3:23 PM

Next Meeting March 1, 2022 via MS Teams