Diversity Committee Meeting Minutes

Date: 10/16/19
Time: 11:00am to 12:00pm
Location: Kaiser Room 129

Members Present:
Jan Bishop (Physical Education & Human Performance), Byung Lee (Criminology), John Mitrano (Sociology), Kate Ayotte (Learning Center), Chee-Hoi (Physical Education & Human Performance), Catherine Thomas (Nursing)

Announcements by Jan Bishop (Chair)
- Awaiting funding for food pantry from AAUP
- Deaf culture workshop is being planned (Rocio Fuentes)

1. Minutes
   - Approved

2. Diversity Survey
   - Preliminary results (quantitative and qualitative) and summary sheet were handed out and reviewed
   - Discussion centered on the sample representativeness and measurement related to the survey
   - Members were in agreement that disability should be included in future DC initiatives to address and educate faculty on this issue (e.g., faculty-specific workshop / intervention)
   - Jan requested that all members provide feedback after thoroughly reviewing the survey results
   - The current survey instrument needs to be revisited and further discussed

3. Diversity Committee Website
   - The title of this committee has been changed to Diversity Committee (as indicated on the website)
   - The list of 2019-2020 DC committee members as well as the subcommittee members must be updated
   - A request to confirm the membership of each subcommittee will be sent out via email
   - Discussion on improving attendance and engaging members in main and alternate meetings must be held
4. New Ideas
   - Seeking ideas for diversity themed posters (e.g., disability) from students and planning poster competition;
   - Seeking ideas for effectively advertising the student poster competition; there is a need to include gender-neutral language
   - Discussed the need to recruit and retain diverse faculty and students

5. Subcommittee Reports
   - Members of each subcommittee must be confirmed
     a. Survey Subcommittee
        - See above for details on diversity survey
     b. Workshops Subcommittee
        - No updates
     c. Media and Outreach Subcommittee
        - No updates
     d. Grants Subcommittee
        - The subcommittee will be meeting very soon.
     e. Bylaws Subcommittee
        - No updates
     f. Mentorship Subcommittee
        - No updates

Minutes submitted by Byung Lee