

University Planning and Budget Committee Meeting of November 21st, 2023

1:45 pm – 3:00 pm, Microsoft Teams

Minutes

**J Farhat, A Kullgren, K Martin, Y Patterson, C Liard-Muriente, Y Kirby, S Koni, A Bray,
T Awoderu, L Bucher, J Jarrett, A Cheema, J Whittemore, S Seamans**

- 1) Announcements
 - a) General
 - i) Welcome new members
 - (1) Ms. Toyin Awoderu
 - (2) Ms. Sonja Koni
 - (3) Dr. Samantha Seamans-Frizzell
 - ii) Approval of past meeting minutes
 - (1) 03 October 2023 – approved
 - (2) 17 October 2023 – approved
 - (3) 07 November 2023 – approved
 - b) IPC - None
 - c) FPC
 - i) Updates on Provost suite and Construction went out to bid
 - ii) Work will mostly be completed at night
 - iii) Admissions moving to Charter Oak
- 2) Brief Reports / Division updates
 - a) CBCO
 - i) Focused on spending plan goals and financial assumptions coming to fruition – enrollment and housing
 - ii) Tuition and fees to the board on 12/14
 - iii) New College is also being reviewed by the board
 - iv) APP recommendations were shared with the board
 - b) Provost
 - i) N/A
 - c) OIRA
 - i) Applications for New College Dean - will begin review in middle of January
 - ii) Enrollment report
 - (1) Fall 23 was up 2.6%, Friday's headcount is down .7%
 - (2) Overall, 61% registered at this time last yr versus 59% this yr
 - (3) Grad registration is down 4%
 - (4) Down 4.9% in CLASS
 - (5) https://docs.ccsu.edu/oira/institutionalData/factbook/enrollments/SCH_FTEenroll/SCH_FTEenrollFallSummary.pdf
 - (6) https://docs.ccsu.edu/oira/institutionalData/factbook/enrollments/headcount/Fall_Enrollment_By_Academic_Historical.xlsx
- 3) Old business
 - a) By-laws review of proposed changes
 - i) Goal is to eliminate redundancies and ensure continuity across committees, websites, etc.
 - ii) Concerns were raised as to our role in strategic planning, university vision, etc.
 - iii) What is our expected level of “advising”?

- iv) Alicia will reach out to Faculty Senate president and steering committee to define the role of UPBC
- b) Continued discussion about strategic hiring, refilling needed positions, salaries (Moved to 12/5 meeting)
- c) Motion raised to open all meetings to a hybrid modality – motion passes

Adjournment 3:04 PM

Next Meeting December 5th, 2023 – In-person Room 101 Barnard Hall

Home Department	Total FTE Enrollment by Term (based on Student Credit Hours)				
	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023
Liberal Arts & Social Sciences					
Art & Design	199	176	168	198	208
Communication	273	270	236	263	258
Criminology & Criminal Justice	270	278	249	243	249
Economics	208	183	190	180	184
English	624	578	542	537	539
Geography, Anthropology, & Tourism	284	282	272	231	240
History	413	352	309	292	287
Journalism	50	47	36	35	36
Music	114	123	87	97	106
Philosophy	156	226	192	173	186
Political Science	150	134	115	135	141
Psychological Science	546	572	512	498	525
Sociology	197	192	161	185	219
Theatre	92	56	49	60	57
World Languages, Literatures, & Cultures	200	210	156	151	169
Total CLASS	3,777	3,679	3,272	3,278	3,405

To: Central Connecticut State University
President Dr. Zulma Toro
Provost Dr. Kim Kostelis
From: University Planning and Budget Committee
RE: Academic Planning Program Process

Date: 23 October 2023

The University Planning and Budget Committee was requested at our last meeting (October 17th) to review the Academic Planning Program priorities from the individual schools (SOB, CLASS, SEPS, SEST) and compile a top 12 priorities list. Given the short turn-around, we were not able to discuss the priorities. However, this list is a product of each of our voting members taking a survey with all priorities listed and selecting their top 12. From there, the 12 priorities that had the most votes are listed here. Please note, if two schools had similar priorities, those are only listed once here given the overlap.

Top 12 priorities recommended by the UPBC:

- Promote student retention and success by expanding support programs, exploring curricular advancements, and the creation of a SEST tutoring center.
- Collaborate across schools/programs to share resources and expertise, as well as optimize curriculum and facilities.
- Expand Business, Industry and Community Partnerships.
- Finalize plans for a forensics laboratory and expand partnerships with Connecticut Law Enforcement.
- Engage in difficult conversations about the role of mathematics and statistics in student success.
- Examine and establish certificate programs which can also receive stackable micro-credentials.
- Enhance recruitment by focusing on high school outreach, such as expanding Dual and Concurrent Enrollment programs.
- Create stronger bonds with community colleges, adult education programs, and other external partners.
- Increase fundraising through dedicate partnerships with Institutional Advancement.
- Create a Pre-MBA Certificate program to increase access to the MBA for career changers.
- Expand STEM-specific recruitment, outreach and college transitions programs.
- Foster expanded summer and winter programming.

Respectfully submitted by:
Alicia Bray
On behalf of the UPBC