**MINUTES**

University Safety and Health Committee

April 22, 2016 10:00 am

Student Center

Attendees: Cliff Anderson, Sharon Braverman, Laurie Colburn, Domenic Forcella, Neil Glagovich, Rene Karas-Johnson, Ellen Mantel, Ray Primini (DAS), April Palombizio

Absent: Richard Bachoo, Sally Lesik, Carol Morano, William Reiser

**CALL TO ORDER**

Chairperson Karas-Johnson called the meeting to order at 10:02 a.m. Minutes from the November 20, 2015 meeting were reviewed. S. Braverman motioned to approve the minutes, and N. Glagovich seconded the motion.

**OLD BUSINESS**

C. Anderson indicated that in response to concerns - engineering has moved material off-site, more construction done outside & they have instituted a series of temporary steps to prevent a repeat of last year’s issues.

S. Braverman suggested organizing donations for food pantries.

N. Glagovich indicated that safety data is now housed on a database (no more paper).

S. Braverman observed that additional parking has been set up near the CT Fastrak station.

**NEW BUSINESS**

D. Forcella retiring effective June 1, 2016 and C. Morano retiring effective July 1, 2016. Replacement committee members will need to be identified.

S. Braverman indicated that the temperature in the rooms has been very warm. R. Karas-Johnson noted that the air conditioning was scheduled to begin cooling this week. The building temps are driven by the residence halls. Contact the Energy Center at x22300 or x22301 to request environmental adjustments.

D. Forcella asked everyone to remind folks about the need to seal all food containers to prevent ant infestations during the warmer months. Exterminations are done every Wednesday. Single source recycling is in place which handles items such as mattresses and electronics. Note that CCSU is the only public institution to offer free auto charging stations on campus – two are a slow charge (2.5 hours), one is a fast charge (.50 hour). The stations can handle a total of six cars at a time.

C. Anderson indicated that the Accreditation Board for Engineering and Technology (ABET) recently conducted an accreditation review of the labs. Three minor problems were identified and addressed within a matter of hours. The review flagged the absence of safety review processes for each lab as these could not be documented. The School of Science & Technology developed a formal process of review which has started in the engineering labs with general criteria. This process was thoroughly reviewed with the lab techs assigned to the labs. The formal process includes a review each semester, a thorough annual walk through, a two page checklist, and individual criteria for specific labs. The plan has been submitted to the accreditation body. If accepted, the university will be placed on a six year accreditation cycle and the weakness will appear as addressed in the next review. The goal is to identify corrective actions as well as procedures for follow through.

D. Forcella indicated that the university is generating a lot less hazardous waste than in previous years. The storage rooms are clean and waste is removed at the end of each semester. Procedures are posted in the labs and students are required to attend a two-step training process. Please remind your employees that extension cords are only authorized for computers. All other electronics must be connected to a wall outlet.

S. Braverman inquired about attendance of the fall open house and suggested that this would be a good opportunity to present ‘green’ items.

**ADJOURNMENT**

The meeting adjourned at 10:37 a.m.

The next University Safety and Health Committee meeting will be held in July on a date and time to be announced in the Student Center’s Blue & White Room.

Respectfully submitted,

E. Mantel