**MINUTES**

University Safety and Health Committee

November 18, 2016 10:00 am

Student Center, Camp Room

Attendees: Brenda Albert, Cliff Anderson, Richard Bachoo, Sharon Braverman, Laurie Colburn, Rene Karas-Johnson, Ellen Mantel, Karen Misbach, April Palombizio, Ray Primini (DAS)

Absent: Neil Glagovich, Sally Lesik, William Reiser

**CALL TO ORDER**

Chairperson Karas-Johnson called the meeting to order at 10:10 a.m. Minutes from the September 16, 2016 meeting were reviewed. Karen Misbach motioned to approve the minutes, and Cliff Anderson seconded the motion.

**OLD BUSINESS**

CCSU has been approved and accredited by the Worker’s Compensation Commission.

**NEW BUSINESS**

R. Karas indicated that threat assessment testing will begin on campus in the spring. She is also looking at the possibility of changing our meeting day as 2 of our committee faculty members have scheduling conflicts.

C. Anderson informed the Committee that the Mechatronics review went well. Further, there don’t appear to be any new processes or issues related to senior engineering projects. The Committee engaged in discussion regarding student off campus work, related safety measures and the use of waivers for off site visits. It was noted that the Community Engagement Committee has also been engaged in discussion about student safety and faculty responsibility for student supervision.

K. Misbach advised that she is working with IT to install emergency phones with a direct line to campus Police Dispatch in the labs. While phones are currently available in the hallways in close proximity to the labs, a person must leave the room to make a call for assistance. Placement in the labs will speed response, minimize miscommunications and ensure the phones are checked on a monthly basis.

R. Bachoo informed the Committee that campus emergency phones were scheduled to be converted (and offline) from analog to the new system on Wednesday, November 23rd beginning at 2:00 pm. A communication will be distributed next week to advise the campus community of this activity.

**ADJOURNMENT**

The meeting adjourned at 10:30 a.m.

The next University Safety and Health Committee meeting will be held on a date, time and place to be determined.

Respectfully submitted,

E. Mantel