

**University Planning and Budget Committee  
Minutes of the Meeting of May 1, 2018**

Members Present: N. Al-Masoud, R. Benfield, L. Bigelow, C. Casamento, D. Dauwalder, N. Elsinger, S. Gross, J. Hodgson, M. Jackson, Y. Kirby, J. Nicoll-Senft C. Valk, R. Wolff, C. Soler, B. Sommers

Absent: C. Galligan, P. Troiano

1. The meeting was called to order at 2:03 p.m. by R. Wolff.

2. Review of IPC Submissions

Following a broad discussion that included student demand for these programs, the cost estimates provided by R. Bachoo, the timeline for the BOR approval process, and the impact that the delay in construction of the new Engineering building would have on program implementation, the committee acted as follows:

- a. **M.S. Mechanical Engineering Concept Paper** – approved to advance (Benfield/Al-Masoud)
- b. **M.S. Civil Engineering Concept Paper** – the committee deferred on this proposal pending P. Baumann’s response to the enrollment questions posed to him by the CFO; the committee further recommended that the department begin dialogue with the Center for International Education about how to develop an international student recruitment strategy that would ensure robust student enrollment when/if this proposal is approved to move forward;
- c. **B.S. Electrical Engineering Concept Paper** – approved to advance (Benfield/Jackson) with the recommendation that the department begin to set and pursue fundraising goals related to the \$1.9 million needed for equipment. The CFO was not present for the approval, however, articulated concerns related to the sustainability of the program and those concerns would be highlighted at the IPC.

3. Identification of Competitor Group for Strategic Planning

Y. Kirby distributed a document identifying Potential Competitor Groups noting that it reflected prior UPBC discussions and included the competitor institutions identified by Larry Hall (Admissions.) Following review and discussion of the metrics to be used to select the Competitor Group, two comparison groups were identified:

**Comparison Group 1** would include our three sister 4-year institutions, University of Connecticut, Iona College, Manhattanville College, Quinnipiac University, Springfield College, SUNY-New Paltz, Stony Brook University, SUNY-Albany, SUNY-Binghamton, University of Hartford, University of New Haven, University of Rhode Island, and Western New England College (16 institutions.)

**Comparison Group 2** would include all institutions in the CSUC system. (16 institutions)

The committee agreed that the agenda for the last regular UPBC meeting of the year, and perhaps another special meeting of the Committee, would be devoted to identifying the metrics to be used to determine the Peer and Aspirational groups and, based on those metrics, selecting the institutions in each group.

4. Reports

- a. CFO – None
- b. Provost – None
- c. OIRA – None
- d. Institutional Advancement – reminder that the Devil Double Dare Campaign is open
- e. Student Affairs – None
- f. Facilities Planning – C. Valk noted that the Committee has not met since January 2018.

5. The meeting was adjourned at 2:53 p.m.

Respectfully Submitted,

Lisa Marie Bigelow, Secretary